

**Minutes of the Meeting of the Board  
Of Trustees of the Acorn Public Library  
Library Conference Room  
January 11, 2017**

1. The meeting was called to order at 7PM.

- A. Those present were James J. Richmond, Secretary; Ann Harsy, Treasurer; Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter, Trustees. Also present were Zach Musil, Director and Nancy Agler, Secretary to the Board.

**Call to Order**

**Roll Call**

Kimberly Duffy made a motion and Jim Richmond seconded to appoint Jackie Muscarella as acting President.

Vote:

Ayes: James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walters

Nays: None

Absent: Brad Duff-Hudkins

Motion carried

- B. Quorum determined
- C. Visitors present: None
- D. Approval of and request changes to agenda

Jim Richmond made a motion and Kim Duffy seconded to approve the agenda.

Vote:

Ayes: James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: None

Absent: Brad Duff-Hudkins

Motion carried

- E. Public comments

**Consent Agenda**

2. Consent Agenda

- A. Approval of December 14, 2016, Regular Board Meeting minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Committee reports

Jim Richmond made a motion and Mary Walter seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: None

Absent: Brad Duff-Hudkins

Motion carried

**New Business**

3. New Business

- A. Discussion of Participating in Oak Forest's Eighty Annual Fleadh – Saturday, March 4, 2017

**O.F. Fleadh**

Zach and some of the Library staff will be walking in the parade. The Friends of the Acorn Public Library will be informed of the parade and will be asked for volunteers.

4. Old Business

A. Update on FY2017 Per Capita Grant

Zach informed the board that he completed and submitted the FY2017 Illinois per Capita Grant application, the supplemental FY2015 Expenditure report and the Library's 2015 EAV Certificate.

B. Update on Strategic Planning Process

Zach stated that he and staff are continuing to do interviews.

5. Correspondence

Jim reported receiving a holiday card from CNB. Also, he received an invitation for the Inauguration of Michael E. Hastings, State Senator of the 19<sup>th</sup> Legislative District.

6. Open Forum

Zach reported that on February 14, 2017, a South Suburban Library Legislative Breakfast will take place from 7:45 – 10:30 a.m. at the Tinley Park Library. On February 18, 2017, an Illinois Library Trustee Forum Workshop will take place from 8AM – 3:30 p.m. at the Chicago Marriott, 1401 West 22<sup>nd</sup> Street, Oak Brook, Illinois.

7. Executive Session - None

8. Adjournment

Vicki Lamm made a motion, seconded by Jackie Muscarella to adjourn the meeting.

Roll Call Vote:

Ayes: James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: None

Absent: Brad Duff-Hudkins

Motion carried.

Meeting adjourned at 7:42 p.m.

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James J. Richmond, Secretary

Dated: \_\_\_\_\_, 2017

**Old Business**

**FY2017 Per  
Capita Grant**

**Strategic  
Planning Process**

**Correspondence**

**Open Forum**

**Executive  
Session**

**Adjournment**