

Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
January 13, 2016

1. The meeting was called to order at 7:05 p.m.

- A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Ann Harsy, Treasurer; Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter, Trustees. Also present were Zach Musil, Director and Nancy Agler, Secretary to the Board
- B. Quorum determined
- C. Visitors present: None
- D. Approval of and request changes to agenda

Call to Order

Roll Call

Mary Walter made a motion and Jackie Muscarella seconded to approve the agenda.

Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: None

Motion carried

- E. Public comments

Consent Agenda

2. Consent Agenda

- A. Approval of December 9, 2015, Regular Board meeting minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Committee reports

Jim Richmond made a motion and Mary Walter seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: None

Motion carried

New Business

3. New Business: None

4. Old Business

Old Business

- A. Update of FY2016 Per Capita Grant

**FY2016 Per
Capita Grant
Requirements**

Zach completed the FY2016 Per Capita Grant application and submitted it to the Illinois State Library on January 5, 2016.

- B. Update on IMET Liquidating Trust

IMET Trust

There is nothing new to report.

5. Correspondence

Correspondence

Jim reported receiving a holiday card from CNB; a thank you note from Anna Orzel (staff); a thank you note from Barb Rompala (staff); an email from Don Kousa (patron) expressing kudos for Zach and where he is taking the Library.

6. Open Forum

Open Forum

Brad commented on the new statistic reporting Zach has been working on recently. Zach discussed programs available at the Library and what new programs to consider.

Kim inquired of “comment cards,” which Zach stated have been very positive comments from patrons regarding the Library programs and staff.

Zach stated that the meeting room screen is being upgraded from a 110” to a 120” screen.

Brad inquired of progress on security cameras. Zach stated he has informed the staff and received no negative feedback. He will inquire of other library directors what they may have done about security.

7. Executive Session – None

Executive Session

8. Adjournment

Adjournment

Jackie Muscarella made a motion, seconded by Vicki Lamm to adjourn the meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: None

Motion carried.

Meeting adjourned at 8:06 p.m.

James J. Richmond, Secretary

Dated: _____, 2016