

Minutes of the Meeting of the Board  
Of Trustees of the Acorn Public Library  
Library Conference Room  
December 12, 2018

1. The meeting was called to order at 7:02 p.m.

- A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Ann Harsy, Treasurer; Jackie Muscarella, Barbara Rhodes and Mary Walter, Trustees. Also present were Zach Musil, Director; Nancy Agler, Secretary to the Board.
- B. Quorum determined
- C. Recognition of visitors to meeting - None
- D. Approval of Agenda and request changes to Agenda

**Call to Order**

**Roll Call**

Jackie Muscarella made a motion and Mary Walter seconded to approve the agenda.

Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Jackie Muscarella, Barbara Rhodes and Mary Walter

Nays: None

Absent: Kimberly Duffy

Motion carried

- E. Public comments - None

**Consent Agenda**

2. Consent Agenda

- A. Approval of November 14, 2018, Regular Board Meeting Minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Committee reports

Mary Walter made a motion and Jackie Muscarella seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Barbara Rhodes and Mary Walter

Nays: None

Absent: Kimberly Duffy

Motion carried

**New Business**

3. New Business

- A. Consideration of Ordinance No. 18-06, Abating Taxes on Library's Bonds for Levy Year 2018

**Levy Ordinance  
No. 18-06**

Jim Richmond made a motion and Jackie Muscarella seconded to approve Ordinance No. 18-06.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Jackie Muscarella, Barbara Rhodes and Mary Walter

Nays: None

Absent: Kimberly Duffy

Motion carried

B. Enact Ordinance No. 18-07, Setting the Regular Meeting Dates of the Board of Trustees for 2019.

**Ordinance No. 18-07 – Setting Regular Meeting Dates**

James J. Richmond made a motion, seconded by Mary Walter to set regular meeting dates of the Board of Trustees for 2019.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Barbara Rhodes, Jackie Muscarella and Mary Walter

Nays: None

Absent: Kimberly Duffy

Motion carried

**Old Business**

4. Old Business

A. Enact Annual Statement of Revenues and Expenditures and Authorize Filing with County Clerk.

**Enact Annual Statement of Revs. and Exps.**

Ann Harsy made a motion, seconded by Mary Walter to enact Annual Statement of Revenues and Expenditures and authorize filing with County Clerk.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Barbara Rhodes, Jackie Muscarella and Mary Walter

Nays: None

Absent: Kimberly Duffy

Motion carried

B. Discussion of FY19 Illinois Per Capita Grant Requirements

**FY19 Illinois per Capita Grant Requirements**

On November 27, the Library submitted an application to the Libraries and Autism organization for their 2019 *Autism Welcome Here: Library Programs, Services, and More* grant program. The Library has Collaborated with Good Shepherd Center and have requested \$3,270 for us to host a unique BCBA-led behavior intervention series for parents and caregivers of children with autism who are struggling to address challenging behaviors.

5. Correspondence - None

**Correspondence**

6. Open Forum

**Open Forum**

Director, Zach Musil, reported that Travis Banstra – Communications and Economic Director of Oak Forest was at the last Chamber meeting. He discussed the City’s anticipated sign regulations.

Zach reported that the staff’s in-service day went well. He shared some of the staff’s community aspirations with the board, which was part of the Turning Outward community engagement initiative noted in the strategic plan .

7. Executive Session – None

**Executive Session**

8. Adjournment

**Adjournment**

Mary Walter made a motion, seconded by Barbara Rhodes to adjourn the meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Jackie Muscarella, Barbara Rhodes and Mary Walter

Nays: None

Absent: Kimberly Duffy;

Motion carried.

Meeting adjourned at 7:37 p.m.

\_\_\_\_\_  
James J. Richmond, Secretary

Dated: \_\_\_\_\_, 2018