

Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
December 14, 2016

1. The meeting was called to order at 7PM.

- A. Those present were Bradley Duff-Hudkins, President; James J. Richmond, Secretary; Ann Harsy, Treasurer; Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter, Trustees. Also present were Zach Musil, Director and Nancy Agler, Secretary to the Board.
- B. Quorum determined
- C. Visitors present: None
- D. Approval of and request changes to agenda

Call to Order

Roll Call

Vicki Lamm made a motion and Jim Richmond seconded to approve the agenda.

Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: None

Motion carried

- E. Public comments

2. Consent Agenda

- A. Approval of November 9, 2016, Regular Board Meeting minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Committee reports

Consent Agenda

Mary Walter commented that Youth Services has really "stepped up their game."

Jim Richmond made a motion and Mary Walter seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: None

Motion carried

3. New Business

- A. Consideration of Resolution No. 215 to adopt changes to Policy 5.11 Regarding Travel Expense Reimbursement

New Business

Resolution No. 215, Policy 5.11

Jackie Muscarella made a motion and Mary Walter seconded to approve Resolution No. 215 and adopt changes to Policy 5.11 regarding Travel Expense Reimbursement.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: None

Motion carried

B. Consideration of Ordinance No. 16-06, Abating Taxes on Library’s Bonds for Levy Year 2017

Ordinance No. 16-06, Levy Year 2017

Jim Richmond made a motion and Vicki Lamm seconded to enact Ordinance No. 16-06, Abating Taxes on Library’s Bonds for Levy Year 2017.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: None

Motion carried

C. Enact Ordinance No.16-07 Setting the regular meeting dates of the Board of Trustees for 2017

Ordinance No. 16-07 – BOT Meeting Dates

Jim Richmond made a motion and Vicki Lamm seconded to enact Ordinance No. 16-07, setting the regular meeting dates of the Board of Trustees for 2017.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: None

Motion carried

D. Consideration of Holiday closing dates for Calendar Year 2016

2016 Holiday Closing Dates

In lieu of closing the Library to observe Christmas Eve and New Year’s Eve days, both of which fall on a Sunday, full time staff will be given two unrestricted floating holidays to be used in calendar year 2017.

Vicki Lamm made a motion and Mary Walter seconded to approve the above proposal.

Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: None

Motion carried

4. Old Business

Old Business

A. Update on FY2017 Per Capita Grant

FY2017 Per Capita Grant

Director Zach updated the board on the progress of the FY2017 per Capita Grant application.

5. Correspondence

Correspondence

Brad received a letter from The Peggy Eisenstein Holiday Give Program informing the Library of their fundraising program.

6. Open Forum
Positive comments were made by various board members regarding the landscaping at front of Library.

Zach informed the Board that he has joined the Chamber of Commerce.

7. Executive Session - None

8. Adjournment

Vicki Lamm made a motion, seconded by Mary Walter to adjourn the meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: None

Motion carried.

Meeting adjourned at 7:59 p.m.

James J. Richmond, Secretary

Dated: _____, 2017

Open Forum

**Executive
Session**

Adjournment