

Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
February 14, 2018

1. The meeting was called to order at 7:01 p.m.

- A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Kim Duffy, Jackie Muscarella, Barbara Rhodes and Mary Walter, Trustees. Also present were Zach Musil, Director; Nancy Agler, Secretary to the Board.
- B. Quorum determined
- C. Recognition of visitors to meeting - None
- D. Approval of Agenda and request changes to Agenda

Call to Order

Roll Call

Jackie Muscarella made a motion and Kim Duffy seconded to approve the agenda.

Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Kim Duffy, Jackie Muscarella, Barbara Rhodes and Mary Walter

Nays: None

Absent: Ann Harsy

Motion carried

- E. Public comments - None

2. Consent Agenda

- A. Approval of January 10, 2018, Board Meeting Minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Committee reports

Consent Agenda

Mary Walter made a motion and Barbara Rhodes seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Kim Duffy, Jackie Muscarella, Barbara Rhodes and Mary Walter

Nays: None

Absent: Ann Harsy

Motion carried

3. New Business

New Business

- A. Discussion and Consideration of amending Policy 4.6 -Emergency Closings

**Amending Policy
4.6 – Emergency
Closings**

Zach explained that presently for an emergency closing, part-time employees don't get paid unless they're on their way to the Library. Full time employees do get paid. There was further discussion of the new rules. It was decided to pay all employees their scheduled hours who are regularly scheduled to work on an emergency closing day.

Jackie Muscarella made a motion and Barbara Rhodes seconded to approve the amendment to Policy No. 4.60 – Emergency Closings.

Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Kim Duffy, Jackie Muscarella, Barbara Rhodes, and Mary Walter

Nays: None

Absent: Ann Harsy

Motion carried

- B. Discussion of Participating in Oak Forest’s Ninth Annual Fleadh held on March 3, 2018

Fleadh Parade – Sat., March 3

Currently, Zach has a total count of 19 people participating. He has ordered wooden nickels worth \$1 each to be given out for use at the Library.

- 4. Old Business

Old Business

- A. Update on Strategic Planning

Strategic Planning Update

Zach reported that 6,137 survey emails were successfully sent and as of February 14, 990 have responded.

- B. Update on 50th Anniversary Planning

50th Anniversary planning

Zach and board discussed several ideas for the August 4, “Night at the Library” event. Should event be invitation only? Perhaps having people dress up as William Shakespeare and/or Jane Adams? Discussed possible refreshments. The board committee will be meeting to discuss and decide on several options.

- 5. Correspondence - None

Correspondence

- 6. Open Forum

Open Forum

Zach reported to the Board that a City official asked if the Acorn Library would participate in the April Child Abuse event by “planting” flower pinwheels. There were several ideas discussed. A decision will be made at the March meeting.

- 7. Executive Session – None

Executive Session

- 8. Adjournment

Adjournment

Mary Walter made a motion, seconded by Barbara Rhodes to adjourn the meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Kim Duffy, Jackie Muscarella, Barbara Rhodes and Mary Walter

Nays: None

Absent: Ann Harsy

Motion carried.

Meeting adjourned at 8:25 p.m.

James J. Richmond, Secretary

Dated: _____, 2018