

Minutes of the Meeting of the Board  
Of Trustees of the Acorn Public Library  
Library Conference Room  
January 14, 2015

1. The meeting was called to order at 7:00 p.m.

- A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Kimberly Duffy, Ann Harsy, Vicki Lamm, and Jackie Muscarella, Trustees. Also present were Eric Werthmann, Director and Nancy Agler, Secretary to the Board
- B. Quorum determined
- C. Oath of Office for newly appointed trustee Mary Walter
- D. No visitors present
- E. Approval of agenda

**Call to Order**

**Roll Call**

Kim Duffy made a motion and Jackie Muscarella seconded to approve agenda. All voted: Aye

- F. Public comments - None

2. Consent Agenda

- A. Approval of December 10, 2014, Regular Board meeting minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Reports on meetings attended by board and staff

**Consent Agenda**

Jim Richmond made a motion and Jackie Muscarella seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Kimberly Duffy, Ann Harsy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: None

Motion carried

**New Business**

3. New Business

- A. Consideration of changes to Policy Manual Section 3: Services regarding the lending of video games

**Video Games**

There were questions regarding who would get to rent – members only? No renewals? Any policies for children taking out Mature rated video games? Eric stated he will investigate further.

- B. Discussion of the creation of a capital needs assessment plan for the Library

**Capital Needs Plan**

A discussion took place regarding hiring a third party consultant to review the Library future capital needs.

C. Consideration of new staff in-service date: January 30, 2015

**Staff In-Service  
Date: 1/31/15**

Jim Richmond made a motion and Vicki Lamm seconded to approve the In-Service date of January 30, 2015. All voted: Aye

4. Old Business

**Old Business**

A. Discussion of revising Disaster and Emergency Plan

**Disaster &  
Emergency Plan**

Eric will continue to work on the Disaster and Emergency Plan.

B. Discussion of possible landscape design for southwest quadrant of Library property

**Landscape  
Design**

Eric has discussed with a second landscape architect. He will schedule a presentation in the near future.

C. Update on IMET Liquidating Trust

**IMET Trust**

Eric stated that there is nothing new to report.

**Executive  
Session**

5. Executive Session - None

6. Correspondence

**Correspondence**

Jim reported there was correspondence from the Illinois Secretary of State stating that Acorn Public Library District will receive a Capital Grant in the amount of \$46,665. The funds must be obligated by June 30, 2016, and expended by August, 2016. Also a Holiday letter from CNB.

7. Open Forum

**Open Forum**

There will be a meeting on January 19, 2015, at Oak Forest City Hall, re: TIF reports. It was also asked whether the Trustee e-mail should be on the [www.acornlibrary.org](http://www.acornlibrary.org) website.

8. Adjournment

**Adjournment**

Mary Walter made a motion, seconded by Jackie Muscarella to adjourn the meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Kimberly Duffy, Ann Harsy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: None

Motion carried.

Meeting adjourned at 8:55 p.m.

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James J. Richmond, Secretary

Dated: \_\_\_\_\_, 2015