

Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
January 8, 2014

1. The meeting was called to order at 7PM.

- A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Sheri Halwax, Treasurer; Kimberly Duffy, Paula Korzonek and Jackie Muscarella, Trustees. Also present were Eric Werthmann, Director and Nancy Agler, Secretary to the Board.
- B. Kim Duffy made a motion and Jackie Muscarella seconded to approve the agenda. All Trustees voted Aye.

2. Consent Agenda

- A. Approval of December 11, 2013, Regular Board meeting minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Director's report
- F. Departmental reports
- G. Reports on meetings attended by board and staff

Jim Richmond made a motion and Sheri Halwax seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kimberly Duffy, Paula Korzonek and Jackie Muscarella

Nays: None

Absent: Vicki Lamm

Motion carried

3. New Business

- A. Consideration of changes to the Policy Manual, *Materials* section.

Sections on criteria for selection of materials and for weeding were added.

Jim Richmond made a motion and Jackie Muscarella seconded to approve the changes to the Policy Manual, *Materials* section.

- B. Consideration of Resolution No. 195, adopting changes to the Policy Manual, *Materials* section.

Sheri Halwax made a motion and Jackie Muscarella seconded to approve Resolution No. 195, changes to the Policy Manual, *Materials* section.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kimberly Duffy, Paula Korzonek and Jackie Muscarella

Nays: None

Absent: Vicki Lamm

Call to Order

Roll Call

Consent Agenda

New Business

Policy Manual

Resolution No. 195

Motion carried

- C. Consideration of the new pay grades in the *Market Benchmarking and Compensation Structure Development Project* by the Management Association.

**Compensation/
Management
Association**

Eric suggested adopting the Management Associations recommendations with a few changes.

Kim Duffy made a motion and Paula Korzonek seconded to table this decision until the February board meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kimberly Duffy, Paula Korzonek and Jackie Muscarella

Nays: None

Absent: Vicki Lamm

Motion carried

- D. Consideration of adjusting salaries to meet the minimums of the new pay grades.

Adjusting Salaries

Kim Duffy made a motion and Jackie Muscarella seconded to table this decision until the February board meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kimberly Duffy, Paula Korzonek and Jackie Muscarella

Nays: None

Absent: Vicki Lamm

Motion carried

- 4. Old Business
Discussed hiring a replacement for the departing Head of Adult Services, Megan Mall.

Old Business

- 5. Correspondence - None

Correspondence

- 6. Open Forum

Open Forum

- A. Discussed hiring Megan Mall as an independent contractor. She is working on developing a new website for the library.

- B. It was mentioned that because of the ice, more salt is needed outside the front door.

- 7. Executive Session – None

Executive Session

- 8. Adjournment

Adjournment

Paula Korzonek made a motion, seconded by Jackie Muscarella to adjourn the meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kimberly Duffy, Paula Korzonek and Jackie Muscarella

Nays: None

Absent: Paula Vicki Lamm
Motion carried.

Meeting adjourned at 7:48 p.m.

James J. Richmond, Secretary

Dated: _____, 2014