

**MINUTES OF THE SPECIAL MEETING OF THE BOARD
OF TRUSTEES OF THE ACORN PUBLIC LIBRARY DISTRICT
Library Conference Room
March 5, 2014**

1. The meeting was called to order at 7:00 p.m.
2. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Kimberly Duffy, Jacqueline Muscarella, Paula Korzonek and Vicki Lamm, Trustees. Absent was Sheri Halwax, Treasurer. Also present was Eric Werthmann, Director.
3. Kimberly Duffy mad a motion, seconded by Vicki Lamm, to approve the agenda without any further changes.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Kimberly Duffy, Jackie Muscarella,
Paula Korzonek and Vicki Lamm.
Nays: None.
Absent: Sheri Halwax.
Motion carried.

4. The Board discussed the proposed agreement from Megan & Nicholas Mall to complete the new website. Questions arose about content and design; and how much design work is really left. The Board reviewed the list of items remaining to be completed. Brad explained a lot of the details associated with the items remaining. Cost to be completed was a concern as it appeared high. Some quality control time would be needed after it is completed (possibly a 60-day testing period). Eric indicated that ongoing maintenance of the website would probably be handled by a library employee. The question of ownership of the design and previous work to date came up, but Brad indicated that since all that work had been done on Acorn's time and paid by us, it should be Acorn's property and we should have access to all its content/design/code, etc. Based upon the discussion and information provided by the Board, Brad asked Eric to speak with the Malls about firming up the details of the agreement. This item will be added to next week's regular Board meeting agenda.
5. Old Business – None.
6. Correspondence – None.
7. Open Forum – Jackie Muscarella asked about the status of the Adult Services Manager's position.
8. Executive Session – None.
9. Kimberly Duffy made a motion, seconded by Jackie Muscarella, to adjourn the meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Kimberly Duffy, Jackie Muscarella,
Paula Korzonek and Vicki Lamm.
Nays: None.
Absent: Sheri Halwax.
Motion carried.

Meeting was adjourned at 7:50 p.m.

Call to Order

Roll Call

Approve Agenda

**Consideration of
Agreement for New
Website**

Old Business

Correspondence

Open Forum

Executive Session

Adjournment

James J. Richmond, Secretary

Dated: _____, 2014