

Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
May 14, 2014

1. The meeting was called to order at 7:03 p.m.

A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Sheri Halwax, Treasurer; Kimberly Duffy, Paula Korzonek, Vicki Lamm and Jackie Muscarella, Trustees. Also present were Eric Werthmann, Director and Nancy Agler, Secretary to the Board.

B. Asked to add 3(f) to New Business agenda

2. Consent Agenda

- A. Approval of April 9, 2014, Regular Board meeting minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Director's Report
- F. Departmental Reports
- G. Reports on meetings attended by board and staff

Jim Richmond made a motion and Sheri Halwax seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kimberly Duffy, Paula Korzonek, Vicki Lamm and Jackie Muscarella

Nays: None

Motion carried

3. New Business

A. Discussion of FY15 Working Budget

A short discussion was held regarding next year's working budget.

B. Discussion of FY15 Special Projects

A discussion was held on various projects:

- Tuckpointing a portion of building
- Purchase of new electronic sign
- Increasing self-checkout units

Discussed several ideas to bring people to the library. How and how often are the meeting rooms being used?

Since several trustees would be unable to make the June 11 board meeting, the date for the June meeting was changed to June 18.

Jim Richmond made a motion and Kim Duffy seconded to approve the change in the June board meeting. All members voted Aye.

Call to Order

Roll Call

Consent Agenda

New Business

FY15 Working Budget

FY15 Special Projects

C. Discussion of possible changes to the Library's health insurance plan.

Eric discussed the possibility of having a Health Savings Account plan for employees.

D. Discussion of joining the Illinois Metropolitan Investment Fund

After the board and Eric discussed the above idea, the board requested Eric to prepare a resolution joining the fund for the next meeting.

E. Discussion of Library's presence at the Oak Forest's Memorial Day ceremony

The Memorial Day ceremony will be on Monday, May 26, at 11AM.

F. Director evaluation

Brad handed out a two-page form to each director to complete with the following instructions: The Board of Trustees of the Acorn Public Library District is required to evaluate the performance of the library Director yearly. Each board member will be required to submit a completed form for each evaluation process. In order to make this evaluation more useful, the board members believe information should be requested from the library staff. The various department heads will be asked to participate in the evaluation procedure.

Each participant is asked to answer each question based on their own experience and perspective. If they believe that they do not have a necessary knowledge or experience to respond to a particular question, they are to leave it blank.

4. Old Business

A. Discussion of display of photographs of the Library.

The board and Eric discussed different options for displaying historical photographs of the Library and the City of Oak Forest.

5. Correspondence: Letter from Thomas Riordan was read.

6. Open Forum

A. Sheri Halwax informed the board that she will be resigning from the Acorn Public Library District board of trustees following the November 12, 2014, meeting.

B. Paula Korzonek informed the board that she will be resigning from the Acorn Public Library District board of trustees as of June 1, 2014.

7. Executive Session – None

8. Adjournment

Vicki Lamm made a motion, seconded by Jackie Muscarella to adjourn the meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kimberly Duffy, Paula Korzonek, Vicki Lamm and Jackie Muscarella

Nays: None

Health Ins. Plan

Ill. Metropolitan Investment Fund

Memorial Day

Director Evaluation

Old Business

Photograph Display

Correspondence

Open Forum

Executive Session

Adjournment

Motion carried.

Meeting adjourned at 8:40 p.m.

James J. Richmond, Secretary

Dated: _____, 2014