

Minutes of the Special Meeting of the Board
of Trustees of the Acorn Public Library
Library Conference Room
February 25, 2015

1. The meeting was called to order at 7:00 p.m.

- A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Vicki Lamm, Treasurer; Kimberly Duffy, and Jackie Muscarella, Trustees. Also present was Eric Werthmann, Director. Absent were Ann Harsy and Mary Walter, Trustees.
- B. Quorum determined.
- C. No visitors attended.
- D. Approval of agenda.

Call to Order

Roll Call

Jackie Muscarella made a motion and Kim Duffy seconded to approve the agenda.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Vicki Lamm, Kim Duffy, and Jackie Muscarella

Nays: None

Absent: Ann Harsy and Mary Walter

Motion carried

- E. Public comments – None.

2. New Business

- A. Director Eric Werthmann has provided his letter of resignation, effective the close of business on March 20, 2015. Brad led the discussion about the position description and draft documents for the upcoming vacancy and job posting. The Board felt that the position description was still current. The job announcement would need some details updated and a deadline of March 30th would be used. Brad mentioned that the Board should think about continuing its discussion on succession planning that was mentioned a few months ago. The Board then turned its discussion toward the consideration of an Interim Library Director.

New Business

**Library
Director
Position**

3. Executive Session - Personnel

**Executive
Session**

Jim Richmond made a motion and Kim Duffy seconded to go into Executive Session under exception #2(c)(1) to discuss the upcoming Library Director vacancy, as well as an Interim Library Director.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Vicki Lamm, Kim Duffy, and Jackie Muscarella

Nays: None

Absent: Ann Harsy and Mary Walter

Motion carried

Eric Werthmann left the conference room when the Board went into Executive Session. The Board went into Executive Session at 7:20p.m.

The Board came out of Executive Session at 8:29p.m. Eric Werthmann was invited back into the meeting.

Kim Duffy made a motion and Jackie Muscarella seconded to appoint Zach Musil as Interim Library Director based upon the terms discussed.

**Interim
Library
Director**

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Vicki Lamm, Kim Duffy, and Jackie Muscarella

Nays: None

Absent: Ann Harsy and Mary Walter

Motion carried

4. Adjournment

Adjournment

Kim Duffy made a motion and Jackie Muscarella seconded to adjourn the meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Vicki Lamm, Kim Duffy, and Jackie Muscarella

Nays: None

Absent: Ann Harsy and Mary Walter

Motion carried

Meeting adjourned at 8:31p.m.

James J. Richmond, Secretary

Dated: _____, 2015