

Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
July 10, 2019

1. The meeting was called to order at 7PM

- A. Those present were, James J. Richmond, President; Mary Walter, Secretary; Brad Duff-Hudkins, Treasurer; Kimberly Duffy, Jackie Muscarella, and Barbara Rhodes, Trustees. Also present were, Dorothy Koll, Director; Nancy Agler, Secretary to the Board and Michelle Alfano, newly appointed trustee
- B. Quorum determined
- C. Recognition of visitors at meeting
- D. Oath of Office for newly appointed trustee

Mary Walter swore in Michelle Alfano, newly appointed trustee.

- E. Approval of Agenda and request changes to Agenda

Brad Duff-Hudkins made a motion and Jackie Muscarella seconded to approve the agenda.

Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Michelle Alfano, Kim Duffy, Jackie Muscarella and Barbara Rhodes

Nays: None

Motion carried

- F. Public comments - None

2. Consent Agenda

- A. Approval of June 12, 2019, Regular Board Meeting Minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Committee reports

Brad Duff-Hudkins made a motion and Barbara Rhodes seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Michelle Alfano, Kim Duffy, Jackie Muscarella and Barbara Rhodes

Nays: None

Motion carried

3. New Business

- A. Authorize the posting and publication of Public Notice of the Tentative Budget and Appropriation Ordinance

Brad Duff-Hudkins made a motion and Kim Duffy seconded to authorize the posting and publication of Public Notice of the Tentative Budget and Appropriation Ordinance.

Call to Order

Roll Call

Consent Agenda

New Business

Posting of Public Notice of the Tentative Budget & Appropriation Ordinance

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Michelle Alfano, Kim Duffy, Jackie Muscarella and Barbara Rhodes

Nays: None

Motion carried

B. Authorize the Payment of Obligations incurred in the prior fiscal year

Brad Duff-Hudkins made a motion, seconded by Mary Walter to authorize the Payment of Obligations incurred in the prior fiscal year.

Payment of Obligations incurred in prior fiscal year

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Michelle Alfano, Kim Duffy, Jackie Muscarella and Barbara Rhodes

Nays: None

Motion carried

C. Appoint two Trustees to audit Secretary’s records

Jackie Muscarella and Mary Walter volunteered. Jim Richmond so appointed.

Audit Secretary’s records

D. Authorize the Library’s annual audit

Brad Duff-Hudkins made a motion seconded by Jackie Muscarella to authorize the Library’s annual audit by new auditors.

Annual audit

E. Direct that the Annual Report be filed with the Illinois State Librarian

Jim Richmond directed Dorothy to file the Annual Report with the Illinois State Librarian.

Annual report filed with IL State Librarian

F. Enact Ordinance No. 19-02 for additional .02% Tax Levy for the Building Fund

Brad Duff-Hudkins made a motion seconded by Mary Walter to enact Ordinance No. 19-02 for additional .02% Tax Levy for the Building Fund.

Ordinance No. 19-02 – add’l Tax Levy

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Michelle Alfano, Kim Duffy, Jackie Muscarella and Barbara Rhodes

Nays: Brad Duff-Hudkins

Motion carried

4. Old Business

Old Business

A. Update on fire alarm panel replacement

Reliable Fire and Security is also replacing the fire alarm system wiring for an additional \$9,600.

Fire alarm system wiring replacement

5. Correspondence - None

Correspondence

6. Open Forum

Open Forum

It was explained that the lawn sprinkler system is under contract to be replaced.

Dorothy Koll reported that on Thursday, July 18, State Representative Debbie Meyers-Martin will be presenting a story at the Acorn Library 11AM Storytime.

Dorothy also reported that the June 29 shred event went very well. On Tuesday, August 6, the Library will have a table at the Oak Forest National Night Out event.

7. Executive Session – None

8. Adjournment

Brad Duff-Hudkins made a motion, seconded by Barbara Rhodes to adjourn the meeting.

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Michelle Alfano, Kimberly Duffy, Jackie Muscarella and Barbara Rhodes

Nays: None

Motion carried.

Meeting adjourned at 7:34 p.m.

Mary Walter, Secretary

Dated: _____, 2019

**Executive
Session**

Adjournment