Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
October 12, 2016

1. The meeting was called to order at 7:05 p.m.
   A. Those present were James J. Richmond, Secretary; Ann Harsy, Treasurer; Kimberly Duffy, Vicki Lamm, and Jackie Muscarella, Trustees. Also present were Zach Musil, Director and Nancy Agler, Secretary to the Board.

At the opening of meeting, Kim Duffy made a motion and Jim Richmond seconded to appoint Jackie Muscarella Acting President.

Vote:
Ayes: James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, and Jackie Muscarella
Nays: None
Motion carried

B. Quorum determined
C. Visitors present: None
D. Approval of and request changes to agenda

Vicki Lamm made a motion and Kim Duffy seconded to approve the agenda.

Vote:
Ayes: James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, and Jackie Muscarella
Nays: None
Motion carried

E. Public comments

2. Consent Agenda
   A. Approval of September 14, 2016, Public Hearing minutes
   B. Approval of September 14, 2016, Regular Board Meeting minutes
   C. Treasurer’s report
   D. Approval of bills
   E. General Fund Income and Disbursement report
   F. Monthly staff reports
   G. Committee reports

Jackie Muscarella made a motion and Vicki Lamm seconded to approve the Consent Agenda.

Roll Call Vote:
Ayes: James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, and Jackie Muscarella
Nays: None
Motion carried

3. New Business
A. Discussion of 2016 Levy Ordinance, No. 16-04 and Determination of Levy Amount

After some discussion, it was decided to review further at the November board meeting.

B. Discussion and Consideration of Changes to Policy 5.11, Subsection 2 – Expense Reimbursement for conferences

After a lengthy discussion, it was decided to further review at the November board meeting after Zach makes some changes.

4. Old Business

   A. Update on October 1, 2016, Community Awareness Fair

   It went well, however, there were less vendors and attendees, possibly due to bad weather.

   B. Update on Strategic Planning

   Zach stated that on October 28 he will meet with staff that volunteered to participate. Following this, he will have staff evaluations.

5. Correspondence

   Zach received two emails: Toni Brucker emailed how much she enjoys the movie and book clubs. Jennifer Griffin, teacher, stated that the Youth Services Department does such a wonderful job.

6. Open Forum

   Nancy asked the board to help her with the next steps in applying for a 501(c) (3) to assist the Friends to raise more funds for the Acorn Library. She was given several good ideas.

7. Executive Session - None

8. Adjournment

Jackie Muscarella made a motion, seconded by Ann Harsy to adjourn the meeting.

Roll Call Vote:
Ayes: James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm and Jackie Muscarella
Nays: None
Motion carried.

Meeting adjourned at 8:44 p.m.

James J. Richmond, Secretary

Dated: ______________________, 2016