Minutes of the Meeting of the Board  
Of Trustees of the Acorn Public Library  
Library Conference Room  
November 14, 2018

1. The meeting was called to order at 7:04 p.m.
   A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Ann Harsy, Treasurer; Kimberly Duffy, Jackie Muscarella, and Mary Walter, Trustees. Also present were Zach Musil, Director; Nancy Agler, Secretary to the Board.
   B. Quorum determined
   C. Recognition of visitors to meeting - None
   D. Approval of Agenda and request changes to Agenda

Mary Walter made a motion and Jackie Muscarella seconded to approve the agenda.

Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Jackie Muscarella, and Mary Walter
Nays: None
Absent: Barbara Rhodes
Motion carried

E. Public comments - None

2. Consent Agenda

   A. Approval of October 10, 2018, Regular Board Meeting Minutes
   B. Treasurer’s report
   C. Approval of bills
   D. General Fund Income and Disbursement report
   E. Monthly staff reports
   F. Committee reports

Jim Richmond made a motion and Mary Walter seconded to approve the Consent Agenda.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy and Mary Walter
Nays: None
Absent: Barbara Rhodes
Motion carried

3. New Business

   A. Enact Levy Ordinance No. 18-04 and Authorize Filing of Certified Copy of Ordinance.

Jim Richmond made a motion and Jackie Muscarella seconded to approve Levy Ordinance No. 18-04 and authorize filing of Certified Copy of Ordinance.
Roll Call Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Jackie Muscarella and Mary Walter
Nays: None
Absent: Barbara Rhodes
Motion carried

B. Enact Certificate of Compliance with Truth in Taxation Law and authorize filing of Certificate.

Jackie Muscarella made a motion, seconded by James J. Richmond to enact Certificate of Compliance with Truth in Taxation Law and file Certificate.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy Jackie Muscarella and Mary Walter
Nays: None
Absent: Barbara Rhodes
Motion carried

C. Enact Ordinance No. 18-05 Authorizing Reduction of Tax Extension for Levy Year 2018, as necessary; and Authorize filing of Ordinance.

Mary Walter made a motion, seconded by James J. Richmond to Enact Ordinance No. 18-05, authorizing filing of Ordinance.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Jackie Muscarella and Mary Walter
Nays: None
Absent: Barbara Rhodes
Motion carried

NOTE: 7:10 p.m. – Arrival of Barbara Rhodes.

D. Discussion and Approval of Annual Audit report.

Kimberly Duffy made a motion, seconded by Mary Walter to approve the Annual Audit Report.

Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Jackie Muscarella, Barbara Rhodes and Mary Walter
Nays: None
Absent: None
Motion carried

E. Authorize Publication of Notice of Availability of Audit Report.

Kimberly Duffy made a motion, seconded by Mary Walter to authorize publication of Notice of Availability of Audit Report.

Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Jackie Muscarella, Barbara Rhodes and Mary Water
Nays: None
Absent: None
Motion carried
F. Enact Annual Statement of Revenues and Expenditures and authorize Filing with revisions with County Clerk.

Mary Walter made a motion, seconded by Ann Harsy to Table the above motion until a future Board meeting.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberley Duffy, Jackie Muscarella, Barbara Rhodes and Mary Walter
Nays: None
Absent: None
Motion carried


Kim Duffy made a motion, seconded by Mary Walter to approve a Library Employee Appreciation Day for 2019.

Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberley Duffy, Jackie Muscarella, Barbara Rhodes and Mary Walter
Nays: None
Absent: Noe
Motion carried

H. Discussion of Participating in City Christmas Party – Friday, December 7.

The Friends Used Book Chair, Marianne Cursio, will meet with Ann Harsy to discuss books to be used for centerpieces.

4. Old Business

A. Discussion of FY19 Illinois Per Capita Grant Requirements

These requirements are due January 15, 2019

5. Correspondence

Zach received a “thank you” email note from Kim Malecky Iles, Director of the Oak Forest/Crestwood Chamber of Commerce, for the hard work by Becky Conte at the recent Expo.

6. Open Forum

Director, Zach Musil informed the Board of his plans to submit an Autism Welcome Here grant to Libraries and Autism: We’re Connected.”

Zack reported that there was a theft incident during the children’s Halloween party that has since been resolved.

7. Executive Session - None
8. Adjournment

Mary Walter made a motion, seconded by Kimberly Duffy to adjourn the meeting.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Jackie Muscarella, Barbara Rhodes and Mary Walter
Nays: None
Absent: None
Motion carried.

Meeting adjourned at 8:09 p.m.

___________________  __________________
James J. Richmond, Secretary

Dated: ____________________________, 2018