Minutes of the Meeting of the Board 
Of Trustees of the Acorn Public Library 
Library Conference Room 
February 14, 2018

1. The meeting was called to order at 7:01 p.m.

A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Kim Duffy, Jackie Muscarella, Barbara Rhodes and Mary Walter, Trustees. Also present were Zach Musil, Director; Nancy Agler, Secretary to the Board.

B. Quorum determined

C. Recognition of visitors to meeting - None

D. Approval of Agenda and request changes to Agenda

Jackie Muscarella made a motion and Kim Duffy seconded to approve the agenda.

Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Kim Duffy, Jackie Muscarella, Barbara Rhodes and Mary Walter
Nays: None
Absent: Ann Harsy
Motion carried

E. Public comments - None

2. Consent Agenda

A. Approval of January 10, 2018, Board Meeting Minutes
B. Treasurer’s report
C. Approval of bills
D. General Fund Income and Disbursement report
E. Monthly staff reports
F. Committee reports

Mary Walter made a motion and Barbara Rhodes seconded to approve the Consent Agenda.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Kim Duffy, Jackie Muscarella, Barbara Rhodes and Mary Walter
Nays: None
Absent: Ann Harsy
Motion carried

3. New Business

A. Discussion and Consideration of amending Policy 4.6 - Emergency Closings

Zach explained that presently for an emergency closing, part-time employees don’t get paid unless they’re on their way to the Library. Full time employees do get paid. There was further discussion of the new rules. It was decided to pay all employees their scheduled hours who are regularly scheduled to work on an emergency closing day.

Jackie Muscarella made a motion and Barbara Rhodes seconded to approve the amendment to Policy No. 4.60 – Emergency Closings.
Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Kim Duffy, Jackie Muscarella, Barbara Rhodes, and Mary Walter
Nays: None
Absent: Ann Harsy
Motion carried

B. Discussion of Participating in Oak Forest’s Ninth Annual Fleadh held on March 3, 2018

Currently, Zach has a total count of 19 people participating. He has ordered wooden nickels worth $1 each to be
given out for use at the Library.

4. Old Business

A. Update on Strategic Planning

Zach reported that 6,137 survey emails were successfully sent and as of February 14, 990 have responded.

B. Update on 50th Anniversary Planning

Zach and board discussed several ideas for the August 4, “Night at the Library” event. Should event be invitation
only? Perhaps having people dress up as William Shakespeare and/or Jane Adams? Discussed possible
refreshments. The board committee will be meeting to discuss and decide on several options.

5. Correspondence - None

6. Open Forum

Zach reported to the Board that a City official asked if the Acorn Library would participate in the April Child
Abuse event by “planting” flower pinwheels. There were several ideas discussed. A decision will be made at the
March meeting.

7. Executive Session – None

8. Adjournment

Mary Walter made a motion, seconded by Barbara Rhodes to adjourn the meeting.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Kim Duffy, Jackie Muscarella, Barbara Rhodes and Mary Walter
Nays: None
Absent: Ann Harsy
Motion carried.

Meeting adjourned at 8:25 p.m.

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James J. Richmond, Secretary

Dated: _____________________________, 2018

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