

Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
March 8, 2017

1. The meeting was called to order at 7:03 p.m.

- A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Ann Harsy, Treasurer; Kimberly Duffy, Vicki Lamm and Mary Walter, Trustees. Also present were Zach Musil, Director and Nancy Agler, Secretary to the Board.
- B. Quorum determined
- C. Visitors present - None
- D. Approval of and request changes to agenda

Call to Order

Roll Call

Vicki Lamm made a motion and Mary Walter seconded to approve the agenda.

Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm and Mary Walter

Nays: None

Absent: Jackie Muscarella

Motion carried

- E. Public comments

2. Consent Agenda

- A. Approval of February 8, 2017, Regular Board Meeting minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Committee reports

Consent Agenda

Jim Richmond made a motion and Mary Walter seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm and Mary Walter

Nays: None

Absent: Jacki Muscarella

Motion carried

3. New Business

- A. Consideration of Resolution No. 216 to adopt changes to Policies 4.1 and 4.4

New Business

Resolution No. 216 will adopt changes to Policy 4.1, *Facility, Patron Behavior/Code of Conduct* and Policy 4.4, *Facility: Meeting Rooms*, which were approved at last month's regular board meeting.

**Resolution No.
216**

Kim Duffy made a motion and Vicki Lamm seconded to approve adopting Resolution No.216, changes to Policies 4.1 and 4.4.

Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm and Mary Walter

Nays: None

Absent: Jacki Muscarella

Motion carried

B. Consideration of Resolution No. 217 to add Policy 5.18

Resolution No. 217

Resolution 217 will adopt new policy, Policy 5.18 *Personnel: Drug-Free Workplace Policy*, which was approved at last month's regular board meeting.

Jim Richmond made a motion and Mary Walter seconded to adopt Resolution No. 217, the new Policy 5.18, *Personnel: Drug-Free Workplace*.

Vote:

Ayes: James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm and Mary Walter

Nays: None

Absent: Jackie Muscarella

Motion carried

C. Discussion of constructing a Pergola

Pergola Discussion

Zach presented architectural drawings from Michael E. Stanula, Architect. The board discussed and had several comments regarding materials to be used, electricity and lighting. Zach will be contacting other architects to get additional bids with multi designs.

4. Old Business

Old Business

A. Update on Strategic Planning Process

Strategic Planning Process

Zach met with staff, who presented 39 responses for seven questions. They will meet again soon for further discussion.

5. Correspondence - None

Correspondence

6. Open Forum

Open Forum

National Library Week is April 9-15, 2017.

In preparation for the Acorn Public Library District's 50-year anniversary, Zach has met with the director of Green Hills Public Library District and viewed their mosaics by Sonata Kazimieraitiene. He shared pictures with the board. It may be an alternative to the murals, which have been discussed in past board meetings.

Zach informed the board of several leaks in ceilings, stairway, windows, computer room and roof. He had a contractor inspect the roof and a few places will need repaired.

Zach informed the board of some suspicious activity happening recently in the lower parking lot. He called police to check it out.

Executive Session

7. Executive Session - None

8. Adjournment

Adjournment

Vicki Lamm made a motion, seconded by Kim Duffy to adjourn the meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm and Mary Walter

Nays: None

Absent: Jacki Muscarella

Motion carried.

Meeting adjourned at 8:58 p.m.

James J. Richmond, Secretary

Dated: _____, 2017