

Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
April 12, 2017

1. The meeting was called to order at 7:06 p.m.

- A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Ann Harsy, Treasurer; Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter, Trustees. Also present were Zach Musil, Director and Nancy Agler, Secretary to the Board.
- B. Quorum determined
- C. Visitors present - None
- D. Approval of and request changes to agenda

Call to Order

Roll Call

James Richmond made a motion and Vicki Lamm seconded to approve the agenda.

Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jacki Muscarella and Mary Walter

Nays: None

Motion carried

- E. Public comments

2. Consent Agenda

- A. Approval of March 8, 2017, Regular Board Meeting minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Committee reports

Consent Agenda

Jim Richmond made a motion and Mary Walter seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: None

Motion carried

3. New Business

- A. Ethics filing with Cook County for Trustees

New Business

Trustee Ethics Filing

Filing is due May 1, 2017

- B. Semiannual review of Executive Session minutes

Executive Session Review

Jim Richmond presented a written memorandum listing all the closed executive session minutes beginning in February 1991 through May 11, 2016. It was decided to leave the recordings "as is" and review in six months.

C. Discussion and Consideration of Pergola Design and Specifications

Pergola Discussion

Discussed a specific design and wood to use before Zach will proceed with requesting bids.

Jim Richmond made a motion, seconded by Mary Walter to go with the three-tiered pergola design, using red cedar and electricity ready.

Roll Call Vote:

Ayes: James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: Brad Duff-Hudkins

Motion carried

D. Discussion and Consideration of Capital Plan Assessment

Capital Plan Assessment

Zach presented a review of the capital plan proposal by Dan Ruzic from Chicago Project Management.

Vicki Lamm made a motion, seconded by Mary Walter to approve the Capital Plan Assessment as presented.

Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: None

Motion carried

4. Old Business

Old Business

A. Update on Strategic Planning Process

Strategic Planning Process

Zach's committees have had meetings. Comments were made on the utilization of space. He will meet with several community leaders in the near future.

5. Correspondence

Correspondence

- 1) A letter from the Village of Tinley Park will consider the annexation of 16441 Beverly Avenue. 2) An invitation to a retirement event for ALA Executive Director, Keith Michael Fiels at Hilton Oak Lawn being held on Friday, May 12, from 6-9PM.

6. Open Forum

Open Forum

The Library is offering "Food For Fines" for National Library Week is April 9-15, 2017.

The Friends are having a membership meeting on Tuesday, May 9, at 7PM.

7. Executive Session - None

Executive Session

8. Adjournment

Adjournment

James Richmond made a motion, seconded by Vicki Lamm to adjourn the meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter

Nays: None

Motion carried.

Meeting adjourned at 8:42 p.m.

James J. Richmond, Secretary

Dated: _____, 2017