

Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
May 9, 2018

1. The meeting was called to order at 7:01 p.m.

- A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Ann Harsy, Treasurer; Kimberly Duffy, Jackie Muscarella and Mary Walter, Trustees. Also present were Zach Musil, Director; Nancy Agler, Secretary to the Board.
- B. Quorum determined
- C. Recognition of visitors to meeting
- D. Approval of Agenda and request changes to Agenda

Call to Order

Roll Call

Mary Walter made a motion and Jackie Muscarella seconded to approve the agenda.

Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Jackie Muscarella and Mary Walter

Nays: None

Absent: Barbara Rhodes

Motion carried

- E. Public comments

Consent Agenda

2. Consent Agenda

- A. Approval of April 11, 2018, Board Meeting Minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Committee reports

Jackie Muscarella made a motion and Mary Walter seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Jackie Muscarella and Mary Walter

Nays: None

Absent: Barbara Rhodes

Motion carried

New Business

3. New Business

- A. Discussion and Consideration of Resolution No. 224 to amend and adopt changes to *Policies 3.1 Circulation; 3.2 Fines and Fees; 3.3 Interlibrary Loan; 3.6 Computers and Wireless Networks and the Patron Computer Use Agreement*

Resolution No. 224; Amending Policies 3.1; 3.2; 3.3 and 3.6

The board reviewed Resolution No. 224.

Jim Richmond made a motion and Mary Walter seconded to approve the changes stated in Resolution No. 224.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Jackie Muscarella and Mary Walter

Nays: None

Absent: Barbara Rhodes

Motion carried

- B. Discussion of Library's presence at the Oak Forest Memorial Day ceremony on May 28, 2018

Memorial Day ceremony

Several board members volunteered to participate.

- C. Discussion of FY19 Working Budget and Special Projects

FY19 Working Budget

Zach informed the board of the receipt of the FY2017 Illinois Public Library Per Capita Grant in the amount of \$28,986.06. Zach also received a letter notifying the Library that an award in the amount of \$46,665.00 for FY2018 for purchasing resources and materials. The notice stated that the payment may be significantly delayed.

Zach stated that the proposed FY19 working budget represents a 0.96% overall increase from the FY18 working budget. This is not a final draft budget, as we are waiting to obtain quotes for possible new or enhanced services/contracts and would like to see what property tax revenue we receive next month.

- D. Discussion and consideration of rescheduling June 13, 2018, regular board meeting

It was agreed to change the meeting to Wednesday, June 20, 2018.

Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Jackie Muscarella and Mary Walter

Nays: None

Absent: Barbara Rhodes

Motion carried

- 4. Old Business

Old Business

- A. Update on Strategic Planning

Strategic Planning Update

Zach gave the board a draft copy for review.

- B. Update on 50th Anniversary Planning

50th Anniversary planning

The planning committee discussed menus presented by Kenootz's and Aurello's Restaurants. Also discussed were activities and guest list.

- 5. Correspondence – None

Correspondence

- 6. Open Forum

Open Forum

Nancy updated the board regarding The Friends. There are now 104 members. At the May 8 Friends Membership meeting, there were approximately 15 attendees.

- 7. Executive Session – None

Executive Session

- 8. Adjournment

Adjournment

Mary Walter made a motion, seconded by Ann Harsy to adjourn the meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Kimberly Duffy, Jackie Muscarella and Mary Walter

Nays: None

Absent: Barbara Rhodes

Motion carried.

Meeting adjourned at 8:57 p.m.

James J. Richmond, Secretary

Dated: _____, 2018