Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
June 15, 2016

1. The meeting was called to order at 7:03 p.m.
   A. Those present were James J. Richmond, Secretary; Ann Harsy, Treasurer; Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter, Trustees. Also present were Zach Musil, Director and Nancy Agler, Secretary to the Board
   B. Quorum determined
   C. Visitors present: None
   D. Approval of and request changes to agenda

   Jim Richmond made a motion and Mary Walter seconded to appoint Jackie Muscarella as Acting President for this meeting.

   Vote:
   Ayes: James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter
   Nays: None
   Absent: Brad Duff-Hudkins
   Motion carried

   Jim Richmond made a motion and Kim Duffy seconded to approve the agenda.

   Vote:
   Ayes: James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter
   Nays: None
   Absent: Brad Duff-Hudkins
   Motion carried

   E. Public comments

2. Consent Agenda

   A. Approval of May 11, 2016, regular Board meeting minutes
   B. Approval of May 11, 2016, Executive Session meeting minutes
   C. Treasurer’s report
   D. Approval of bills
   E. General Fund Income and Disbursement report
   F. Monthly staff reports
   G. Committee reports

   Zach reported that for Emagazines, the Library switched from Zinio to Flipster, which patrons are using more often.

   Jim Richmond made a motion and Vicki Lamm seconded to approve the Consent Agenda.

   Roll Call Vote:
   Ayes: James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter
   Nays: None
   Absent: Brad Duff-Hudkins

Minutes of June 15, 2016
Motion carried

3. New Business

A. Consideration of Resolution No. 212 to adopt Policy 4.9 Security Camera Policy

Jim Richmond made a motion and Mary Walter seconded to approve Resolution No. 212 – Adopt Policy 4.9 Security Camera Policy.

Roll Call Vote:
Ayes: James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter
Nays: None
Absent: Brad duff-Hudkins
Motions carried

B. Consideration of Resolution No. 213 for Establishing a Fee for Non-Resident Cards

Kim Duffy made a motion and Ann Harsy seconded to approve Resolution No. 213 for Establishing a Fee for Non-Resident Cards.

Roll Call Vote:
Ayes: James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter
Nays: None
Absent: Brad Duff-Hudkins
Motion carried

C. Consideration of Prevailing Wage Ordinance – Ordinance No. 16-01

Jim Richmond made a motion and Mary Walter seconded to consider Ordinance No. 16-01 – Prevailing Wage Ordinance.

Roll Call Vote:
Ayes: Ann Harsy, Kimberly Duffy, Vicki Lamm, and Mary Walter
Nays: James J. Richmond and Jackie Muscarella
Absent: Brad Duff-Hudkins
Motion carried

D. Discussion and consideration of approving a Full Time Teen/Young Adult Librarian Position

If approved, Zach stated he will start to advertise for this position sometime in August.

Vicki Lamm made a motion and Mary Walter seconded to approve hiring a full time Teen/Young Adult Librarian.

Vote:
Ayes: James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter
Nays: None
Absent: Brad Duff-Hudkins
Motion carried

E. Consideration of Secretary to the Board’s Contract Renewal

Kim Duffy made a motion and Jackie Muscarella seconded to approve renewal of Secretary to the Board’s contract.
Vote:
Ayes: James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter
Nays: None
Absent: Brad Duff-Hudkins
Motion carried

4. Old Business

A. Report on Memorial Day Ceremony
Zach commented and others agreed that the Memorial Day ceremony was well done.

B. Report on May 2016 Book sale event
The book sale went very well. Vicki did a tremendous job of organizing and thanks to all board members who assisted in the preparation. There were 150 hard covers and 150 paperbacks sold with $907.93 income.

C. Update on IMET Liquidating Trust
Nothing to report.

5. Correspondence
Zach received an email from Commander John Domina, Order of the Purple Heart, thanking Kim Duffy for locating a picture album while helping clean out used books. Kim contacted the Military Order of the Purple Heart and Commander Domina of Chapter 252, responded.

6. Open Forum
Zach reported that Hearne & Associates, auditors, are searching for an accountant to work with Acorn Library.
There was a brief discussion of caring for the plants and ivy at entrance. Also discussed how Hot Copies works with members and non-members of Acorn Library.

7. Executive Session - None

8. Adjournment
Jackie Muscarella made a motion, seconded by Mary Walter to adjourn the meeting.

Roll Call Vote:
Ayes: James J. Richmond, Ann Harsy, Kimberly Duffy, Vicki Lamm, Jackie Muscarella and Mary Walter
Nays: None
Absent: Brad Duff-Hudkins
Motion carried.

Meeting adjourned at 8:24 p.m.

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James J. Richmond, Secretary

Dated: _________________________________, 2016