

Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
October 9, 2019

1. The meeting was called to order at 7PM

- A. Those present were, James J. Richmond, President; Mary Walter, Secretary; Brad Duff-Hudkins, Treasurer; Michelle Alfano, Kimberly Duffy, Jackie Muscarella, and Barbara Rhodes, Trustees. Also present were, Dorothy Koll, Director and Nancy Agler, Secretary to the Board
- B. Quorum determined
- C. Recognition of visitors at meeting – None
- D. Approval of Agenda and request changes to Agenda

Brad Duff-Hudkins made a motion and Mary Walter seconded to approve the agenda.

Roll Call Vote:

Ayes: James J. Richmond, Brad Duff-Hudkins, Mary Walter, Michelle Alfano, Kimberly Duffy, Jackie Muscarella and Barbara Rhodes

Nays: None

Motion carried

- E. Public comments - None

2. Consent Agenda

- A. Approval of September 11, 2019, Public Hearing Minutes
- B. Approval of September 11, 2019, Regular Board Meeting Minutes
- C. Treasurer’s report
- D. Approval of bills
- E. General Fund Income and Disbursement report
- F. Monthly staff reports
- G. Committee reports

Brad asked Dorothy about report on costs of opening Library on Sundays.

Brad Duff-Hudkins made a motion and Jackie Muscarella seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Michelle Alfano, Kimberly Duffy, Jackie Muscarella and Barbara Rhodes

Nays: None

Motion carried

3. New Business

- A. Discussion of 2019 Levy Ordinance No. 19-05 and determination of Levy amount

The proposed Ordinance No. 19-05 was discussed. No further changes were suggested. When the ordinance is approved on November 13 at the next board meeting, it will be publicly posted in the Library and elsewhere as required by statute.

Call to Order

Roll Call

Consent Agenda

New Business

2019 Levy Ordinance No. 19-05

B. Discussion and consideration of Open Enrollment Benefits package for 2020

Brad Duff-Hudkins made a motion, seconded by Barbara Rhodes to approve the benefit package.

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Michelle Alfano, Kimberly Duffy, Jackie Muscarella and Barbara Rhodes

Nays: None

Motion carried

Open Enrollment Benefits package for 2020

C. Discussion and consideration of pursuing an Inter-Governmental Agreement with the Oak Forest Park District for the plowing and salting of the parking lots

Dorothy explained her desire to have a signed agreement with the Park District. The board agreed, and Dorothy will meet with the Park District’s Director to discuss an inter-governmental agreement.

Inter-Governmental Agreement with O.F.P.D.

D. Discussion of possible Sunday hours of operation

There was discussion about Sunday hours and the associated costs for the extra hours. The board thought further discussion should take place to determine the feasibility of being open on Sundays for a few hours. Dorothy will also discuss the topic with the managers.

Possible Sunday hours of operation

4. Old Business

Old Business

A. Discussion of FY2020 per Capita Grant requirements

Dorothy stated that one of the requirements was that all trustees are required to read and review Chapters 11 thru the Appendices of the *Trustee Facts File*, Third Edition. The board briefly discussed the final chapters and appendices. Dorothy indicated that another requirement will be for the trustees and staff to complete at least one free online education opportunity focusing on organizational management. Dorothy provided some information and links for this requirement. This requirement will be discussed at the November board meeting.

FY2020 per Capita Grant requirements

- 5. Correspondence: 1) Invitation to the African American Contractors Association, Contractors Day, July 20, 2019. 2) Invitation to attend the November 7, 2019, Midlothian Turnpike/Cicero Avenue tax increment financing redevelopment plan and program.

Correspondence

6. Open Forum

Open Forum

Dorothy discussed what she has learned about the Museum of Science and Industry partnership. This program provides supplies and training to librarians to offer free after school STEM programs to patrons of the Library. In Dorothy’s past life, she was a participant, so the MSI offered a spot to Acorn Public Library. She and Jennifer attended their biannual training.

The O.F. City annual Christmas party is on Friday, December 13. As in the past, Acorn Library has been asked to furnish the centerpieces.

The O. F. Crime Prevention Trunk or Treat program is Thursday, October 31, from 4-6PM.

The National Friends of Libraries is October 21– 26. The Friends of Acorn Public Library will be working with the Library on events scheduled for October 24 and 26. They will sell books and baskets and offer finger food to attendees.

Executive Session

7. Executive Session – None

8. Adjournment

Adjournment

Jackie Muscarella made a motion, seconded by Barbara Rhodes to adjourn the meeting.

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Michelle Alfano, Kimberly Duffy, Jackie Muscarella and Barbara Rhodes

Nays: None

Motion carried.

Meeting adjourned at 8:09 p.m.

Mary Walter, Secretary

Dated: _____, 2019