

Minutes of the Meeting of the Board  
Of Trustees of the Acorn Public Library  
Microsoft Zoom  
July 8, 2020

1. The meeting was called to order at 7:15 p.m.

- A. Those present were James J. Richmond, President; Mary Walter, Secretary; Brad Duff-Hudkins, Treasurer; Michelle Alfano, Kimberly Duffy and Barbara Rhodes, Trustees. Also present were, Dorothy Koll, Director and Nancy Agler, Secretary to the Board
- B. Quorum determined
- C. Recognition of visitors at meeting – None
- D. Approval of Agenda and request changes to Agenda

**Call to Order**

**Roll Call**

Jim Richmond requested a change to agenda. Under 3A.-I, change G.H.I. to A.B.C.

Mary Walter made a motion and Michelle Alfano seconded to approve the agenda as modified.

Roll Call Vote:

Ayes: James J. Richmond, Brad Duff-Hudkins, Mary Walter, Michelle Alfano, Kimberly Duffy and Barbara Rhodes

Nays: None

Motion carried

**Consent Agenda**

- E. Public comments - None

2. Consent Agenda

- A. Approval of June 10, 2020, Regular Board Meeting Minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Committee reports

Mary Walter made a motion and Barbara Rhodes seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Michelle Alfano, Kimberly Duffy and Barbara Rhodes

Nays: None

Motion carried

**New Business**

3. New Business

- A. Discussion and Consideration of Resolution No. 238, Temporary Addendum to Policy 4.1 *Patron Behavior/Code of Conduct* and Policy 4.2 *Unattended Children*.

Dorothy requests age be raised to age 16.

**Resolution No. 238, Temporary Addendum to Policy 4.1 & 4.2**

Brad Duff-Hudkins made a motion, seconded by Michelle Alfano to approve changes with the Temporary Addendum to Policy 4.1 and Policy 4.2, and adopt Resolution No. 238.

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Michelle Alfano, Kimberly Duffy and Barbara Rhodes

Nays: None

Motion carried.

**Resolution No. 239, Temporary change to Library Hours**

**B. Discussion and Consideration of Resolution No. 239, Temporary Change to Library Operating Hours**

Monday – Thursday: 10AM to 8PM

Friday – Saturday: 10AM to 4PM

Mary Walter made a motion, seconded by Michelle Alfano to approve Resolution No. 239.

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Michele Alfano, Kimberly Duffy and Barbara Rhodes

Nays: None

Motion carried

**Reopening Library on July 13, 2020**

**C. Discussion and Consideration of Reopening the Library to the public on Monday, July 13, 2020**

Kim Duffy made a motion, seconded by Mary Walter to reopen the Library on Monday, July 13, 2020.

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Michelle Alfano, Kimberly Duffy and Barbara Rhodes

Nays: None

Motion carried

**Posting and Publication of Public Notice of the Tentative Budget**

**D. Authorize the Posting and Publication of Public Notice of the Tentative Budget and Appropriation Ordinance**

Brad Duff-Hudkins made a motion, seconded by Barbara Rhodes to approve the posting and publication of Public Notice of the Tentative Budget and Appropriation Ordinance.

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Michelle Alfano, Kimberly Duffy and Barbara Rhodes

Nays: None

Motion carried

**Payment of Obligations incurred in prior fiscal year**

**E. Authorize the Payment of Obligations incurred in the Prior Fiscal Year**

Kim Duffy made a motion, seconded by Michelle Alfano to pay obligations incurred in the prior fiscal year.

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Michelle Alfano, Kimberly Duffy and Barbara Rhodes

Nays: None

Motion carried

**Audit Secretary's Records**

**F. Appoint Two Trustees to Audit Secretary's Records**

Jim Richmond and Brad Duff-Hudkins agreed to audit the Secretary's records.

G. Authorize the Library's Annual Audit

Mary Walter made a motion, seconded by Barbara Rhodes to approve the Library's Annual Audit by the George Roach Accounting firm.

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Michelle Alfano, Kimberly Duffy and Barbara Rhodes

Nays: None

Motion carried

H. Direct that the Annual Report be filed with the Illinois State Librarian

Jim Richmond directed Dorothy to file the Annual Report with the Illinois State Librarian.

I. Enact Ordinance No. 20-01 for Additional .02% Tax Levy for the Building Fund

Mary Walter made a motion, seconded by Michelle Alfano to enact Ordinance No. 20-01 for additional .02% Tax Levy for the Building Fund.

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Michelle Alfano, Kimberly Duffy and Barbara Rhodes

Nays: Brad Duff-Hudkins

Motion carried

- 4. Old Business - None
- 5. Correspondence - None
- 6. Open Forum

The next meeting will be August 12, 2020, possibly in person and via Zoom.

- 7. Executive Session – None
- 8. Adjournment

Mary Walter made a motion, seconded by Barbara Rhodes to adjourn the meeting.

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Michelle Alfano, Kimberly Duffy and Barbara Rhodes

Nays: None

Motion carried.

Meeting adjourned at 8:00 p.m.

Mary Walter, Secretary

Dated: \_\_\_\_\_, 2020

**Library's  
Annual Audit**

**Annual Report  
filed with the  
Illinois State  
Librarian**

**Ordinance No.  
20-01, for  
additional .02%  
Tax Levy**

**Old Business**

**Correspondence**

**Open Forum**

**Executive  
Session**

**Adjournment**