

**ACORN PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
COMMITTEE MEETING REPORT
FOR NOVEMBER 3, 2010**

The meeting was called to order at 7:06p.m. Those present were James J. Richmond, President, Kimberly Duffy, Treasurer, Jacqueline Muscarella, Secretary, Martin Durbin, Sue Vigorita and Brad Duff-Hudkins, Trustees. Trustee Sheri Halwax was absent.

Jim indicated that the purposed of the committee meeting was to review the applications that had been received to date for the vacant Library Director position. The position was posted back on October 1st and there are currently 17 applicants. Jim stated that the Board would discuss each applicant and make a determination as to whether we'd like to consider interviewing them. One by one each of the applicants' submissions were discussed. After reaching a consensus on an initial list of candidates to interview, the number of interviewees totaled 7.

Discussion turned toward potential interview dates and times. After some collaboration, it was determined that Thursday, November 11th and Wednesday, November 17th would be the interview dates. The interviews would be scheduled in the evening beginning at 6:45 p.m.

The Board briefly discussed the interview questions and possibly the need to pare them down to meet our time commitments.

Jim will contact the 7 candidates by Friday (November 5th) and schedule the interviews accordingly. He will also provide each candidate with Acorn's Application for Employment to fill out and return via e-mail prior to the scheduled interview. As for the remaining applicants, Jim will also be sending out e-mail messages to inform them of the Board's decision not to schedule an interview.

With no other business to attend to, Kim Duffy made a motion, seconded by Sue Vigorita, to adjourn the meeting. The meeting was adjourned by unanimous consent at 8:16p.m.

Report submitted by:

/s/ James J. Richmond

James J. Richmond
November 4, 2010