

Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
December 12, 2012

1. The meeting was called to order at 7:00 p.m.

2. Those present were Jim Richmond, President; Kimberly Duffy, Treasurer; Jacqueline Muscarella, Secretary; Sheri Halwax, Martin Durbin and Paula Korzonek, Trustees. Also present were Eric Werthmann, Director and Nancy Agler, Secretary to the Board. Absent was Brad Duff-Hudkins, Trustee
 - A. Approval of November 14, 2012, Public Hearing minutes
 - B. Approval of November 14, 2012, Regular Board meeting minutes
 - C. Treasurer's Report
 - D. Approval of Bills
 - E. General Fund Income and Disbursement Report
 - F. Director's Report
 - G. Departmental Reports
 - H. Reports on meetings attended by board and staff

Call to Order

Roll Call

Consent Agenda

Eric reported that the nonfiction book club being held at Oliver's has been successful. When asked about the Tuesday evening book club, Eric stated that it is not run by the library, but the members meet at the library and the library procures the books for the meetings.

Sheri Halwax made a motion and Jacqueline Muscarella seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: Jim Richmond, Kimberly Duffy, Jacqueline Muscarella, Sheri Halwax, Martin Durbin and Paula Korzonek

Absent: Brad Duff-Hudkins

Nays: None

Motion carried

3. New Business

- A. There was a brief discussion of the board meeting dates for 2013. Because new terms for trustees start on the third Monday in May, the Board Meeting that month will be on the third Wednesday instead of the second.

- B. After a brief discussion of Abatement Ordinance No. 12-08 for Levy Year 2012 with regards to Debt Service on General Obligation Bonds, Jim called for a vote.

New Business

2013 Board Meeting Dates

Abatement Ordinance No. 12-08

Kimberly Duffy made a motion and Martin Durbin seconded to enact Abatement Ordinance No. 12-08 for Levy Year 2012 with regards to Debt Service on General Obligation Bonds.

Roll Call Vote:

Ayes: Jim Richmond, Kimberly Duffy, Jacqueline Muscarella, Sheri Halwax, Martin Durbin and Paula Korzonek

Absent: Brad Duff-Hudkins

Nays: None

Motion carried

- C. There was a discussion regarding insurance renewal with Hartford. The insurance coverage includes property, general liability, automobile liability,

Insurance Renewal

workers compensation and umbrella liability.

Kimberly Duffy made a motion and Sheri Halwax seconded to approve the renewal of the insurance policy package.

Roll Call Vote;

Yes: Jim Richmond, Kimberly Duffy, Jacqueline Muscarella, Sheri Halwax, Martin Durbin and Paula Korzonek

Absent: Brad Duff-Hudkins

Nays: None

Motion carried

- D. The Strategic Planning options were discussed. Eric explained that if the University of St. Francis in Joliet were contracted to coordinate the planning, it would cost approximately \$11,700. Among their responsibilities would be community surveys, assisting with planning and facilitating each meeting. It was decided that Acorn Library cannot afford to pay this expense.

Sheri Halwax made a motion and Paula Korzonek seconded to approve Eric developing a strategic plan with it to be reviewed periodically.

Roll Call Vote:

Ayes: Jim Richmond, Kimberly Duffy, Jacqueline Muscarella, Sheri Halwax, Martin Durbin and Paula Korzonek

Absent: Brad Duff-Hudkins

Nays: None

Motion carried

Jim Richmond called attention to the previously approved abatement ordinance: The Abatement Ordinance listed as No. 12-08 should be No. 12-09. The board revisited this issue. Kimberly Duffy made a motion and Sheri Halwax seconded to amend this Ordinance to read: Abatement Ordinance No. 12-09 for Levy Year 2012 with regards to Debt Service on General Obligation Bonds.

4. Old Business

- A. Reviewed Christmas Party. Overall, there were no negative comments. A good time was had by all.

5. Correspondence – None

6. Open Forum

It was pointed out that the Acorn Library board meetings are not listed on the online calendar. Eric stated he will make this change.

Jackie mentioned that she would like to see more lighting at the library’s new entrance.

7. Executive Session – None

8. Adjournment

Kimberly Duffy made a motion, seconded by Jacqueline Muscarella to adjourn the meeting.

Roll Call Vote:

Ayes: Jim Richmond, Kimberly Duffy, Jacqueline Muscarella, Sheri Halwax, Martin Durbin and Paula Korzonek

Absent: Brad Duff-Hudkins

Nays: None

Motion carried.

2013 Strategic Planning

Abatement Ordinance No. 12-09

Old Business

Correspondence

Open Forum

Executive Session

Adjournment

Meeting adjourned at 7:58 p.m.

Jacqueline Muscarella, Secretary
Dated: _____