

Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
May 22, 2013

1. The meeting was called to order at 7PM.
2. Those present were Jim Richmond, President; Kimberly Duffy, Treasurer; Jacqueline Muscarella, Secretary; Brad Duff-Hudkins, and Sheri Halwax, Trustees. Also present was Victoria Lamm, newly elected Trustee. Also present were Eric Werthmann, Director and Nancy Agler, Secretary to the Board. Absent were: Martin Durbin and Paula Korzonek, Trustees
3. There were four candidates that ran for the Acorn Public Library District Board of Trustees. James Richmond read the results: 1) Victoria Lamm – 1,775 votes; Paula Korzonek – 1,752; James J. Richmond – 1,723; Martin Durbin – 1,336.
4. The Oath of office was administered by Jacqueline Muscarella, Secretary, to Victoria Lamm and James J. Richmond. Since Paula Korzonek was absent for, she will be sworn in at the next meeting.
5. The Trustees proceeded to elect new officers for 2013-2014.
 - A. Nominations for President: James J. Richmond and Brad Duff-Hudkins. Jim declined. Jim Richmond made a motion and Jackie Muscarella seconded to approve Brad Duff-Hudkins as President.

Roll Call Vote:

Ayes: Jim Richmond, Kimberly Duffy, Jackie Muscarella, Brad Duff-Hudkins, Sheri Halwax and Vicki Lamm

Absent: Paula Korzonek

Nays: None

Motion carried

- B. Nominations for Treasurer: Sheri Halwax, Kim Duffy and Jim Richmond. Kim declined. Jim Richmond made a motion and Jackie Muscarella seconded to approve Sheri Halwax as Treasurer.

Roll Call Vote:

Ayes: Jim Richmond, Kimberly Duffy, Jackie Muscarella, Brad Duff-Hudkins, Sheri Halwax and Vicki Lamm

Absent: Paula Korzonek

Nays: None

Motion carried

- C. Nominations for Secretary: Jim Richmond. Jackie Muscarella made a motion and Kim Duffy seconded to approve Jim Richmond as Secretary.

Roll Call Vote:

Ayes: Jim Richmond, Kimberly Duffy, Jackie Muscarella, Brad Duff-Hudkins, Sheri Halwax and Vicki Lamm

Absent: Paula Korzonek

Nays: None

Motion carried

6. Consent Agenda

- A. Approval of April 10, 2013, Regular Board meeting minutes
- B. Treasurer's Report

Call to Order

Roll Call

Votes for new candidates

Oath of Office

New Officers

Consent Agenda

- C. Approval of Bills
- D. General Fund Income and Disbursement Report
- E. Director's Report
- F. Departmental Reports
- G. Reports on meetings attended by board and staff

The board inquired whether *direct deposit* can be used for all employees of the library. Eric will investigate.

Eric stated that the newsletter will be sent out in last week of May or first week of June.

Sheri inquired about the energy company being used by the library. Eric stated that Direct Energy is currently being used and will continue to use them.

Kim inquired as to how many people are using the online magazines. Eric will investigate.

Sheri Halwax made a motion and Jackie Muscarella seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: Jim Richmond, Kimberly Duffy, Jackie Muscarella, Brad Duff-Hudkins, Sheri Halwax and Vicki Lamm

Absent: Paula Korzonek

Nays: None

Motion carried

7. New Business

New Business

A. The board discussed the FY14 Working Budget and Salaries. They inquired about the audit expense for next year.

B. A discussion of Special Projects was held, including replacing the current boiler, which was new in 1978. There may be a DCEO rebate. Eric stated there are extra funds left over from the construction project budget. Eric presented cost estimates for a new boiler that he received from Murphy Miller. The board would like at least three bids. The board will vote at next month's meeting. Replacing the library sign in front of building was discussed. Eric will present options next month.

Special Projects

C. There was a board discussion of the Prevailing Wage Act requirements by Cook County. This will be discussed further at the June 12 meeting.

Prevailing Wage Act

D. Discussed the presence of the Library at the Oak Forest's Memorial Day 11AM ceremony. Jim Richmond volunteered.

Memorial Day

8. Old Business

Old Business

A. Eric presented an update on the Strategic Planning Process, including foreign language books – Spanish, Polish and Arabic.

B. Eric presented handouts of some possible library logos. He requested the board send him additional ideas.

9. Correspondence – Jim read a thank you letter from an out-of-town patron.

Correspondence

10. Open Forum

Open Forum

A. Jim asked the board keep in mind the increase in costs of hospitalization and life insurance. He suggested that the staff pay more of this expense.

B. It was discussed how to increase the Library's presence in the community service columns of the Southtown Newspaper and Oak Forest Patch.

11. Executive Session – None

12. Adjournment

Jim Richmond made a motion, seconded by Sheri Halwax to adjourn the meeting.

Roll Call Vote:

Ayes: Jim Richmond, Kimberly Duffy, Jacqueline Muscarella, Brad Duff-Hudkins, Sheri Halwax and Vicki Lamm

Absent: Paula Korzonek

Nays: None

Motion carried.

Meeting adjourned at 8:45 p.m.

James J. Richmond, Secretary

Dated: _____, 2013

Executive Session

Adjournment