

Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
July 10, 2013

1. The meeting was called to order at 7:01 p.m.

2. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Sheri Halwax, Treasurer; Kimberly Duffy, Vicki Lamm, and Jackie Muscarella, Trustees. Also present were Eric Werthmann, Director and Nancy Agler, Secretary to the Board. Absent was: Paula Korzonek, Trustee
 - A. Approval of June 18, 2013, Regular Board meeting minutes
 - B. Approval of June 18, 2013, Executive Session meeting minutes
 - C. Treasurer's report
 - D. Approval of bills
 - E. General Fund Income and Disbursement report
 - F. Director's report
 - G. Departmental reports
 - H. Reports on meetings attended by board and staff

Jackie Muscarella made a motion and Sheri Halwax seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kimberly Duffy, Jackie Muscarella, and Vicki Lamm

Absent: Paula Korzonek

Nays: None

Motion carried

3. New Business

- A. Jim Richmond made a motion and Jackie Muscarella seconded to authorize the posting and publication of Public Notice of the Tentative Budget and Appropriation Ordinance.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kimberly Duffy, Jackie Muscarella and Vicki Lamm

Absent: Paula Korzonek

Nays: None

Motion carried

- B. Jim Richmond made a motion and Kim Duffy seconded to authorize the payment of obligations incurred in the prior fiscal year.

Roll Call Vote:

Ayes: Jim Richmond, Sheri Halwax, Kim Duffy, Jackie Muscarella and Vicki Lamm

Absent: Paula Korzonek

Nays: Brad Duff-Hudkins

Motion carried

- C. The board appointed Sheri Halwax and Vicki Lamm to audit the secretary's records.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kim Duffy, Jackie Muscarella and Vicki Lamm

Absent : Paula Korzonek

Call to Order

Roll Call

Consent Agenda

New Business

**Public Notice of
Tentative B&A
Ordinance**

**Authorize Payment
Obligations incurred in
prior fiscal year**

**Audit Secretary's
Records**

Nays: None
Motion carried

- D. The board directed that Eric shall file the Annual Report with the Illinois State Librarian.
- E. Jim Richmond made a motion and Kim Duffy seconded to authorize the preparation of the Annual Statement of Receipts and Disbursements.

Annual Report
Annual Statement of Receipts and Disbursements

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kim Duffy, Jackie Muscarella and Vicki Lamm
Absent: Paula Korzonek
Nays: None
Motion carried

- F. Kim Duffy made a motion and Jackie Muscarella seconded to authorize the library audit by John Williams of Hearne and Associates.

Library Audit

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kim Duffy, Jackie Muscarella and Vicki Lamm
Absent: Paula Korzonek
Nays: None
Motion carried

- G. Jim Richmond made a motion and Sheri Halwax seconded to adopt Ordinance No. 13-03 for additional .02% tax levy for the building fund.

Ordinance No. 13-03

Roll Call Vote:

Ayes: Jim Richmond, Sheri Halwax, Kim Duffy, Jackie Muscarella and Vicki Lamm
Absent: Paula Korzonek
Nays: Brad Duff-Hudkins
Motion carried

4. Old Business

Old Business

- A. Eric updated the board on the boiler replacement. The bid offers will close on July 24 and Eric will open the bids on that date. It was decided that on July 25 at 7PM the board will hold a special meeting to choose the company to replace the boiler.
- B. Eric had pictures to show the board of the Grebow Tiles artwork to possibly be used for a volunteer recognition exhibit. The board asked Eric to request more information, i.e., the size of the tiles and costs of initial tiles and the cost as tiles are added.
- C. The board discussed proposals to replace the program sign on Central Avenue. Since this will be a major expense, Eric recommended that the purchase be delayed until next year.
- D. The board had colored printouts of a possible new logo. After a discussion, Eric agreed to make some suggested changes and review at the August 14 board meeting.

5. Correspondence – None

Correspondence

6. Open Forum

Open Forum

Jackie Muscarella inquired about the library staff wearing name tags so patrons will know who they are. Eric will follow through before the next board meeting.

There was a brief discussion on the progress being made on the grounds work: mulch, bench, sod.

7. Executive Session – None

8. Adjournment

Executive Session

Adjournment

Jackie Muscarella made a motion, seconded by Kim Duffy to adjourn the meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kim Duffy, Jackie Muscarella, and Vicki Lamm

Absent: Paula Korzonek

Nays: None

Motion carried.

Meeting adjourned at 7:53 p.m.

James J. Richmond, Secretary

Dated: _____, 2013