Minutes of the Meeting of the Board  
Of Trustees of the Acorn Public Library  
Library Conference Room  
April 9, 2014

1. The meeting was called to order at 7:02 p.m.  
Call to Order

   A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Sheri Halwax, Treasurer; Kimberly Duffy, Paula Korzonek, Vicki Lamm and Jackie Muscarella, Trustees. Also present were Eric Werthmann, Director and Nancy Agler, Secretary to the Board.

2. Consent Agenda  
Consent Agenda

   A. Approval of March 12, 2014, Regular Board meeting minutes
   B. Treasurer’s report
   C. Approval of bills
   D. General Fund Income and Disbursement report
   E. Director’s Report
   F. Departmental Reports
   G. Reports on meetings attended by board and staff

Jim Richmond made a motion and Jackie Muscarella seconded to approve the Consent Agenda.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kimberly Duffy, Paula Korzonek, Vicki Lamm and Jackie Muscarella
Nays: None
Motion carried

3. New Business  
New Business

   A. Consideration of revising new pay grade structure

A lengthy discussion was held regarding revising the pay grade structure that was approved in March. Paula Korzonek made a motion and Vicki Lamm seconded to move the Adult Services Assistant position from Grade 5 to Grade 4.

Roll Call Vote:
Ayes: Sheri Halwax, Kimberly Duffy, Paula Korzonek, Vicki Lamm and Jackie Muscarella
Nays: Brad Duff-Hudkins and Jim Richmond
Motion carried

   B. Consideration of approval of the revised policy manual

Revised Policy Manual

Jim Richmond made a motion and Sheri Halwax seconded to approve the revised policy manual.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kimberly Duffy, Paula Korzonek, Vicki Lamm and Jackie Muscarella
Nays: None
Motion carried

   C. Consideration of Resolution No. 198, adopting changes to the Policy Manual
Jim Richmond made a motion and Jackie Muscarella seconded to approve Resolution No. 198, changes to the Policy Manual.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kimberly Duffy, Paula Korzonek, Vicki Lamm and Jackie Muscarella
Nays: None
Motion carried

D. Discussion of Budget Priorities for Fiscal Year 2015

The board and Eric discussed several ideas for items to purchase in Fiscal Year 2015.

E. Ethics Filing by Trustees with Cook County

A reminder to the board to file forms with Cook County.

F. Semi-annual review of Executive session Minutes

Jim Richmond made a motion and Kim Duffy seconded to release all 13 sets of Executive Session minutes, from June 9, 2010 to June 13, 2012.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kimberly Duffy, Paula Korzonek, Vicki Lamm and Jackie Muscarella.
Nays: None
Motion carried

Jim Richmond made a motion and Kim Duffy seconded to destroy the corresponding 13 digital recordings of Executive Committee minutes per Statute No. 5 ILCS 120/2.06.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kimberly Duffy, Paula Korzonek, Vicki Lamm and Jackie Muscarella.
Nays: None
Motion carried

4. Old Business

A. Discussion of display of photographs of the Library.

The board and Eric discussed different options of displaying pictures of the Library, as well as of historical pictures of Oak Forest.

5. Correspondence - None

6. Open Forum

A. It was brought to Eric’s attention that the sign, “Watch forPedestrians” is so close to where cars park that car doors hit the sign.
B. It was suggested for safety and security reasons that Eric look into when using Library card to sign into computer that the total number NOT be displayed.
C. Next week is National Library Week. It was suggested that lunch be purchased for staff.
D. Eric told the board that the Library now has credit card equipment.

7. Executive Session – None

8. Adjournment

Kim Duffy made a motion, seconded by Sheri Halwax to adjourn the meeting.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, Jim Richmond, Sheri Halwax, Kimberly Duffy, Paula Korzonek, Vicki Lamm and Jackie Muscarella
Nays: None
Motion carried.

Meeting adjourned at 8:40 p.m.

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James J. Richmond, Secretary

Dated: _________________________, 2014