Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
March 11, 2015

1. The meeting was called to order at 7:00 p.m.
   A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Ann Harsy, Jackie Muscarella, and Mary Walter, Trustees. Also present were Eric Werthmann, Director; Zach Musil, Interim Director and Nancy Agler, Secretary to the Board
   B. Quorum determined
   C. Visitors present: David Neuman
   D. Approval of agenda

   Jim Richmond made a motion and Mary Walter seconded to approve agenda. All voted: Aye

   E. Public comments - None

2. Consent Agenda
   A. Approval of February 11, 2015, Regular Board meeting minutes
   B. Approval of February 25, 2015, Special Board meeting minutes
   C. Approval of February 25, 2015, Executive Session meeting minutes
   D. Treasurer’s report
   E. Approval of bills
   F. General Fund Income and Disbursement report
   G. Monthly staff reports
   H. Reports on meetings attended by board and staff

   Jackie Muscarella made a motion and Jim Richmond seconded to approve the Consent Agenda.

   Roll Call Vote:
   Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Jackie Muscarella and Mary Walter
   Nays: None
   Absent: Vicki Lamm and Kimberly Duffy
   Motion carried

3. New Business
   A. Consideration of Resolution No. 201 to adopt changes to Policy Manual, Section 3: Services

   Jim Richmond made a motion and Mary Walter seconded to approve Resolution No. 201, adopt changes to Policy Manual, Section 3: Services.

   Roll Call Vote:
   Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Jackie Muscarella and Mary Walter
   Nays: None
   Absent: Vicki Lamm and Kimberly Duffy
   Motion carried
B. Consideration of closing the Library for a staff in-service day on Friday, March 27, 2015

Jim Richmond made a motion and Ann Harsy seconded to approve a staff in-service day on Friday, March 27, 2015. All voted: Aye

C. Discussion and consideration of getting bids for a sign on Central Avenue

Jackie Muscarella made a motion and Jim Richmond seconded to move forward on getting bids for a sign. All voted: Aye

D. Discussion and consideration of naming annual photo contest the Henry Van Westrop Memorial contest

Jim Richmond made a motion and Ann Walter seconded to approve naming an annual photo contest, “The Henry Van Westrop Memorial” contest using the name “Hero” for the press release. All voted: Aye

E. Discussion and consideration of creating a succession plan

The board discussed the need for a library leadership staff with a chain of command.

Ann Harsy made a motion and Mary Walter seconded to create a succession planning committee. All voted: Aye

F. Discussion and consideration of public availability of board packets

It was stated that the Acorn Public Library has board meeting information in binders available to the public. It was agreed to place a statement on the Library website stating the availability of this information.

G. Consideration and approval of revised Disaster and Emergency Plan

Jim Richmond made a motion and Jackie Muscarella seconded to approve the Disaster and Emergency Plan with an Addendum adding an evacuation floor plan. All voted: Aye

H. Beautification Committee report

Jackie Muscarella presented the Beautification Committee report, which included pictures of many possible upgrades of the Library.

4. Old Business

A. Discussion of the creation of a capital needs assessment plan for the Library

The board will discuss at next month’s meeting whether to move forward on this issue.

B. Update on IMET Liquidating Trust

Eric reported that he received a FOIA request from the Chicago Tribune asking for IMET statements going back to September 2014. He complied with their request.

5. Executive Session - None

6. Correspondence - None

7. Open Forum
The board discussed the search for a new Director. There have been four applications to date.

8. Adjournment

Jackie Muscarella made a motion, seconded by Mary Walter to adjourn the meeting.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Ann Harsy, Jackie Muscarella and Mary Walter
Nays: None
Absent: Vicki Lamm and Kimberly Duffy
Motion carried.

Meeting adjourned at 8:22 p.m.

James J. Richmond, Secretary

Dated: ____________________________ , 2015