Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
May 20, 2015

1. The meeting was called to order at 7:00 p.m.
   A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Vicki Lamm, Treasurer; Kimberly Duffy, Ann Harsy, Jackie Muscarella, and Mary Walter, Trustees. Also present were Zach Musil, Director and Nancy Agler, Secretary to the Board
   B. Quorum determined
   C. Visitors present: Skip Harsy
   D. Approval of agenda

Vicki Lamm made a motion and Mary Walter seconded to approve agenda.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Vicki Lamm, Kimberly Duffy, Ann Harsy, Jackie Muscarella and Mary Walter
Nays: None
Motion carried

E. Public comments
F. Oath of Office for newly elected trustees

Brad Duff-Hudkins was elected for a six-year term with 1,247 votes. Mary Walter was elected for a six-year term with 1,580 votes. Ann Harsy was elected for a four-year term with 1,139 votes. They were individually sworn in by Jim Richmond.

G. Election of Trustee Executive Board officers

Jim Richmond made a motion and Vicki Lamm seconded to nominate Brad Duff-Hudkins for president for a two-year term.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Vicki Lamm, Kimberly Duffy, Ann Harsy, Jackie Muscarella and Mary Walter
Nays: None
Motion carried

Jackie Muscarella made a motion and Brad Duff-Hudkins seconded to nominate James J. Richmond for secretary for a two-year term.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Vicki Lamm, Kimberly Duffy, Ann Harsy, Jackie Muscarella and Mary Walter
Nays: None
Motion carried

Kim Duffy made a motion and Brad Duff-Hudkins seconded to nominate Ann Harsy for treasurer for a two-year term.
Roll Call Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Vicki Lamm, Kimberly Duffy, Ann Harsy, Jackie Muscarella and Mary Walter
Nays: None
Motion carried

2. Consent Agenda

A. Approval of April 8, 2015, Regular Board meeting minutes
B. Approval of April 20, 2015, Committee of the Whole report
C. Approval of April 23, 2015, Committee of the Whole report
D. Approval of April 28, 2015, Special Board meeting minutes
E. Approval of May 6, 2015, Special Board meeting minutes
F. Treasurer’s report
G. Approval of bills
H. General Fund Income and Disbursement report
I. Monthly staff reports
J. Committee reports

Jim Richmond made a motion and Jackie Muscarella seconded to approve the Consent Agenda.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Vicki Lamm, Kimberly Duffy, Ann Harsy, Jackie Muscarella and Mary Walter
Nays: None
Motion carried

New Business

A. Approval of Executive Session meeting minutes for April 8, 2015; April 20, 2015; April 23, 2015; April 28, 2015; and May 6, 2015

Jim Richmond made a motion and Mary Walter seconded to approve the Executive session meeting minutes.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Vicki Lamm, Kimberly Duffy, Ann Harsy, Jackie Muscarella and Mary Walter
Nays: None
Motion carried

B. Discussion of FY16 Working Budget

There was discussion on various line item expenses and options to save money. Also discussed open positions at the Library and part-time versus full time hires. Zach was asked to make some adjustments to the working budget.

C. Discussion of Special Projects for FY16

There was a discussion regarding the need for a new projector in the downstairs meeting room, improving the property on the south end of the property, and a new sprinkling system.

D. Discussion of Library’s presence at the Oak Forest Memorial Day ceremony

Jackie Muscarella volunteered to attend the Memorial Day ceremony on May 25 at 11AM at the Veterans Memorial site at City Hall.
4. Old Business

A. Discussion and consideration of 2015 Exterior Sign with electronic message center furnishing and installation project

Zach presented two bids: 1) Roeda Signs and 2) Parvin-Clauss Sign Company, which quoted two different bases – brick or aluminum. The placement of the sign was also discussed.

Jackie Muscarella made a motion seconded by Vicki Lamm to accept the bid from Parvin-Clauss Sign Company.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Vicki Lamm, Ann Harsy and Jackie Muscarella
Nays: None
Abstain: Kimberly Duffy and Mary Walter
Motion carried

B. Update on IMET Liquidating Trust

The Library received $448.01 in April.

5. Correspondence

A thank you note was received from the Ralph Polachek family for a memorial gift from Acorn Library. Mr. Polachek was a member of Friends of the Library.

6. Open Forum

Vicki Lamm commented on a lost opportunity to promote Acorn Library during the city-wide garage sale on May 15-16, 2015.

7. Executive Session - None

8. Adjournment

Vicki Lamm made a motion, seconded by Mary Walter to adjourn the meeting.

Roll Call Vote:
Ayes: Brad Duff-Hudkins, James J. Richmond, Vicki Lamm, Kimberly Duffy, Ann Harsy, Jackie Muscarella and Mary Walter
Nays: None
Motion carried.

Meeting adjourned at 9:22 p.m.

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James J. Richmond, Secretary

Dated: _______________________, 2015

Minutes of May 20, 2015

May 23, 2015