

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library  
Library Meeting Room, Zoom Video Conferencing  
January 13, 2021  
Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:00 p.m.

- A. Those present in person were James J. Richmond, President; Mary Walter, Secretary, Jackie Muscarella and Kimberly Duffy, and Michelle Alfano, Trustees. Present over Zoom Barbara Rhodes, Trustee, Brad Duff-Hudkins, Treasurer. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting –None
- D. Approval of Agenda and request changes to Agenda

**Call to Order**

**Roll Call**

Mary Walter made a motion and Michelle Alfano seconded to approve the agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Kimberly Duffy, Jackie Muscarella, Michelle Alfano, and Barbara Rhodes

Nays: None

Motion carried

- E. Public comments

2. Consent Agenda

- A. Approval of November 11, 2020 Regular Board Meeting Minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Committee reports

**Consent Agenda**

Mary Walter made a motion and Jackie Muscarella seconded to approve the Consent Agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Kimberly Duffy, Jackie Muscarella, Michelle Alfano, and Barbara Rhodes

Nays: None

Motion carried

3. New Business

- A. Discussion and Consideration of Administration Succession Plan

**New Business**

Dorothy explained that the succession plan is a requirement for the 2021 Per Capita grant. Jim asked how the succession was chosen. Dorothy explained that it was based on personality and the size of the departments.

Brad Duff-Hudkins made a motion, seconded by Barb Rhodes to approve the Administration Succession Plan.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Kimberly Duffy, Jackie Muscarella, Michelle Alfano, and Barbara Rhodes

Nays: None

Motion carried

B. Discussion of Participating in Oak Forest' "Fleadh Around Town" - Saturday, March 6, 2021

Dorothy explained the updated plans for the annual Fleadh parade and the library's participation in Fleadh themed activities. Kim asked if masks would be required. Dorothy affirmed that they would.

4. Old Business

5. Correspondence

6. Open Forum

Michelle Alfano shared that she is volunteering with Midwest Books for prisoners. She said that they are eager for book donations. Dorothy suggested she get in touch with Marianne Caruso, president of the friends.

Kimberly Duffy asked Dorothy about the new plowing company.

Jackie Muscarella asked about the 577 books that were weeded from the Young Adult section.

Jackie asked about the repair section on the Technical Services report.

Michelle asked about when we were anticipating bringing back tables and chairs for public access. Dorothy explained that it would be dependent on the states tiers restriction system.

Dorothy shared that the staff appreciated their staff lunch and gifts during the holiday season.

7. Executive Session – None

8. Adjournment

Jackie Muscarella made a motion, seconded by Michelle Alfano to adjourn the meeting.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Michelle Alfano, Kimberly Duffy, Jackie Muscarella and Barbara Rhodes

Nays: None

Motion carried

Meeting adjourned at 7:20 p.m.

**Old Business**

**Correspondence**

**Open Forum**

**Executive Session**

**Adjournment**

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Mary Walter, Secretary

Dated: \_\_\_\_\_, 2021