

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library
Library Meeting Room, Zoom Video Conferencing

March 10, 2021

Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:01 p.m.

- A. Those present in person were James J. Richmond, President; Mary Walter, Secretary, Brad Duff-Hudkins, Treasurer, Jackie Muscarella, Kimberly Duffy, and Michelle Alfano, Barbara Rhodes, Trustees. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting –None
- D. Approval of Agenda and request changes to Agenda

Call to Order

Roll Call

Brad Duff-Hudkins made a motion and Mary Walter seconded to approve the agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Kimberly Duffy, Jackie Muscarella, Michelle Alfano, and Barbara Rhodes

Nays: None

Motion carried

E. Public comments

Jim recognized Dorothy's note on Bob Lawrence and Karen Miner's hard work on snow removal during the month of February.

2. Consent Agenda

- A. Approval of February 10, 2021 Regular Board Meeting Minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Committee reports

Consent Agenda

Brad Duff-Hudkins made a motion and Jackie Muscarella seconded to approve the Consent Agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Kimberly Duffy, Jackie Muscarella, Michelle Alfano, and Barbara Rhodes

Nays: None

Motion carried

New Business

3. New Business

- A. Discussion and Consideration to updates to the Policy Manual, Section, 3.2 Fines and Fees

Dorothy explained that the proposed fee increases to both printing and faxing would be used as a way to increase the overall library revenue. Black and white print outs would be increased to \$0.15 a page and faxing increased to \$1.25 a page. Jim asked if there would be one rate for all faxing. Dorothy explained that because we have switched faxing vendors, it now costs less to send anywhere in the United States so the library will have one flat rate. Kim

asked if Dorothy had thought about raising the fees for laminating. Dorothy said she would look into it, but laminating is not a popular service.

Brad Duff-Hudkins made a motion, seconded by Mary Walter to approve the updates to the updates to the Policy Manual, Section 3.2 Fines and Fees.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Kimberly Duffy, Jackie Muscarella, Michelle Alfano, and Barbara Rhodes

Nays: None

Motion carried

B. Discussion and Consideration to updates to the Computer Use Agreement

Dorothy proposed adding updates to the Computer Use Agreement to reflect the new printing costs and to include the wireless network agreement.

Mary Walter made a motion, seconded by Brad Duff-Hudkins to approve the updates to the updates to the Computer Use Agreement.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Kimberly Duffy, Jackie Muscarella, Michelle Alfano, and Barbara Rhodes

Nays: None

Motion carried

C. Discussion and Consideration of Resolution #244 Temporary Change to Library Operating Hours

Dorothy proposed updating the library's temporary operating hours to the original closing time of 9:00pm Monday-Thursday, and 5:00pm on Friday and Saturday.

Kim Duffy made a motion, seconded by Jackie Muscarella to approve Resolution #244.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Kimberly Duffy, Jackie Muscarella, Michelle Alfano, and Barbara Rhodes

Nays: None

Motion carried

D. Discussion of the pandemic response and reopening plans for Summer 2021

Dorothy shared that she was hoping that by June the library will be nearly back at full services. In-person programming, outdoors and indoors will resume. Summer programs include storytimes, bingos, movies, book clubs, and other activities. The lower level door will remain closed. The library is also exploring a shredding event.

4. Old Business- None
5. Correspondence -None
6. Open Forum

Mary asked how the Fleadh went. Jim and Dorothy said it went well. Michelle asked if the library would be bringing back past speakers. Dorothy explained that until we do not have to social distance, we likely would not be hiring any lecturers.

Old Business

Correspondence

Open Forum

7. Executive Session – None

8. Adjournment

**Executive
Session**

Adjournment

Mary Walter made a motion, seconded by Brad Duff-Hudkins to adjourn the meeting.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Michelle Alfano, Kimberly Duffy, Jackie Muscarella and Barbara Rhodes

Nays: None

Motion carried

Meeting adjourned at 7:18 p.m.

Mary Walter, Secretary

Dated: _____, 2021