

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library  
Library Meeting Room, Zoom Video Conferencing

June 9, 2021

Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:02 p.m.

- A. Those present in person were James J. Richmond, President, Mary Walter, Secretary, Jackie Muscarella, and Barbara Rhodes, Trustees. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting –Michael Wierzbicki
- D. Approval of Agenda and request changes to Agenda

**Call to Order**

**Roll Call**

Mary Walter made a motion and Jackie Muscarella seconded to approve the agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella and Barbara Rhodes

Nays: None

Motion carried

- E. Public comments-None

2. Consent Agenda

- A. Approval of May 19, 2021 Regular Board Meeting Minutes
- B. Approval of May 26, 2021 Committee of the Whole Meeting Report
- C. Treasurer's report
- D. Approval of bills
- E. General Fund Income and Disbursement report
- F. Monthly staff reports
- G. Committee reports

**Consent Agenda**

Jim asked Dorothy if there was any news about the Property Tax litigation that was discussed at the previous Board Meeting. Dorothy said that there was no news yet.

Jackie Muscarella made a motion and Barb Rhodes seconded to approve the Consent Agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, and Barbara Rhodes

Nays: None

Motion carried

3. New Business

- A. Approval of May 19, 2021 and May 26, 2021 Executive Session Meeting Minutes

**New Business**

Barb Rhodes made a motion, seconded by Mary Walter to approve the May 19, 2021 and May 26, 2021 Executive Session Minutes.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, and Barbara Rhodes

Nays: None

Motion carried

B. Discussion and Consideration of Resolution #248 updating the Policy Manual, Section, 4.5 Study Rooms

Mary Walter made a motion, seconded by Barb Rhodes to adopt Resolution #248 updating the Policy Manual, Section, 4.5 Study Rooms.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, and Barbara Rhodes

Nays: Jackie Muscarella

Motion carried

C. Discussion and Consideration of Resolution #249 updating the Policy Manual, Section, 4.11 Surplus Property

Mary Walter made a motion, seconded by Jackie Muscarella to adopt Resolution #249 updating the Policy Manual, Section, 4.11 Surplus Property.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, and Barbara Rhodes

Nays: None

Motion carried

D. Discussion and Consideration of Resolution #250 for Establishing a Fee for Non-Resident Cards

Dorothy explained that we do this every year, as the state requires the fee be set. The Board agreed to set the fee according to the general mathematical formula at \$87.00.

Jackie Muscarella made a motion, seconded by Mary Walter to adopt Resolution #250 for Establishing a Fee for Non-Resident Cards.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella and Barbara Rhodes

Nays: None

Motion carried

E. Discussion and Consideration of Yearly Evaluation of Library Director

Mary Walter made a motion, seconded by Barb Rhodes to approve an 8% salary increase for FY22 for the Library Director.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, and Barbara Rhodes

Nays: None

Motion carried

4. Old Business

A. Discussion and Consideration of FY22 Working Budget and Special Projects

Jim asked about the Special Projects listed on the FY22 Working Budget. Dorothy explained that that is reserved for the bathroom remodeling project.

Mary Walter made a motion, seconded by Jackie Muscarella to approve the FY22 Working Budget and Special Projects.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, and Barbara Rhodes

Nays: None

Motion carried

B. Discussion and Consideration of Vacant Board Position

Jackie Muscarella made a motion, seconded by Mary Walter to appoint Kimberly Lavin to the Vacant Board Position.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, and Barbara Rhodes

Nays: None

Motion carried

5. Correspondence-None

6. Open Forum

Jim Richmond asked Barb Rhodes how the Memorial Day Ceremony at City Hall went. Barb said it was very nice.

Mary asked about the edits to Resolution 247 from the previous meeting.

Jackie asked about the bathroom remodeling project, Dorothy said she hopes to start the bidding after summer reading.

Dorothy explained that the Open Meetings Act rules for virtual attendance are ending on June 26. She asked the Board if they would be comfortable moving the meetings back into the conference room, and ending Zoom. They decided to move to the conference room beginning in July, but would continue to stream on Zoom for the time being.

Mary Walter asked about toys in the library. She also complemented the summer reading program decorations.

7. Executive Session-None

8. Adjournment

Jackie Muscarella made a motion, seconded by Mary Walter to adjourn the meeting.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, and Barbara Rhodes

Nays: None

Motion carried

Meeting adjourned at 7:36 p.m.

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Mary Walter, Secretary

Dated: \_\_\_\_\_, 2021