

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library
Library Meeting Room, Zoom Video Conferencing

August 11, 2021

Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:02 p.m.

- A. Those present in person were James J. Richmond, President, Mary Walter, Secretary, Kim Duffy, Jackie Muscarella, and Kim Lavin, Trustees. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting –None
- D. Approval of Agenda and request changes to Agenda

Call to Order

Roll Call

Oath of Office

Jackie Muscarella made a motion and Kim Lavin seconded to approve the agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Kim Duffy, and Kim Lavin

Nays: None

Motion carried

- E. Public comments- None

2. Consent Agenda

- A. Approval of July 14, 2021 Regular Board Meeting Minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Committee reports

Consent Agenda

Mary Walter made a motion and Jackie Muscarella seconded to approve the Consent Agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Kim Duffy, and Kim Lavin

Nays: None

Motion carried

New Business

3. New Business

- A. Discussion and Consideration to add to the Policy Manual, Section 3.6, *Youth Services*

Dorothy explained that this policy is being added to comply with the standards of *Serving Our Public 4.0*.

Kim Duffy made a motion, seconded by Mary Walter to add to the Policy Manual, Section 3.6, *Youth Services*.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Kim Duffy, and Kim Lavin

Nays: None

Motion carried

B. Discussion of FY22 Illinois Per Capita Grant Requirements

Dorothy shared in the coming months the Board will be going over Serving Our Public 4.0 at each meeting to meet the education requirements of the FY22 Per Capita Grant.

4. Old Business

Old Business

A. Discussion of the Restroom Remodeling Project

Dorothy shared that architect would be coming to the library sometime in the following week to take measurements to officially begin the project.

5. Correspondence-None

Correspondence

6. Open Forum

Open Forum

Dorothy Koll reminded the Board that the annual Sexual Harassment Training is required for them to complete annually. The link is included in the Board Packet.

Dorothy Koll also let the Board know that the former board secretary was on hospice and that a card was purchased to send to her.

Mary Walter asked how the Friends group was doing. Dorothy explained that their fundraising efforts are doing really well. They are making about \$200 a month.

Kim Lavin asked about discarded books. She recommended a paper recycling company.

7. Executive Session-None

Executive Session

8. Adjournment

Adjournment

Mary Walter made a motion, seconded by Jackie Muscarella to adjourn the meeting.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Kim Duffy, and Kim Lavin

Nays: None

Motion carried

Meeting adjourned at 7:15 p.m.

Mary Walter, Secretary

Dated: _____, 2021