

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library
Library Meeting Room, Zoom Video Conferencing

June 8, 2022

Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:01 p.m.

- A. Those present in person were James J. Richmond, President, Mary Walter, Secretary, Jackie Muscarella, Kim Lavin, Barb Rhodes, and Kim Duffy, Trustees. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting –None
- D. Approval of Agenda and request changes to Agenda

**Call to Order
Roll Call**

Mary Walter made a motion and Jackie Muscarella seconded to approve the agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

- E. Public comments

2. Consent Agenda

- A. Approval of May 11, 2022 Regular Board Meeting Minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Committee reports

Consent Agenda

Mary Walter made a motion and Barb Rhodes seconded to approve the Consent Agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

3. New Business

- A. Approval of May 11, 2022 Executive Session Meeting Minutes

Jackie Muscarella made a motion and Mary Walter seconded to approve the Executive Session Minutes.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

New Business

B. Discussion and Consideration of Resolution #257, updates to the Policy Manual, Section, 3.2 Fines and Fees

Mary Walter made a motion and Jackie Muscarella seconded to approve the Resolution 257.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

C. Discussion and Consideration of Resolution #258, updates to the Policy Manual, Section, 3.7 Wireless and Computer Networks

Kim Lavin made a motion and Mary Walter seconded to approve the Resolution 258.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

D. Discussion and Consideration of Resolution #259, updates to the Policy Manual, Section, 4.5 Study Rooms

Barb Rhodes made a motion and Kim Duffy seconded to approve the Resolution 259.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

E. Discussion and Consideration of Resolution #260 for Establishing a Fee for Non-Resident Cards

Dorothy explained that the Board is required to set the fee for non-residents each year. Dorothy prepared the fee using the general mathematical formula. The fee for FY23 will be \$90.

Mary Walter made a motion and Barb Rhodes seconded to approve the Resolution 260.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

4. Old Business

A. Discussion of 2022 Toilet Room Renovation Project

Dorothy shared the updates on the renovation project explaining that there are extreme supply delays. She hopes to get an update from the architect in the following week.

5. Correspondence-None

6. Open Forum

Jackie gave updates from the Trustee Training Day at Alsip Public Library.

Old Business

Correspondence

Open Forum

Dorothy gave updates on the Kick-Off Party that occurred on June 4. She said it went really well with over 300 people attending.

Jackie shared that the Friends sold 13 baskets at the Kick-Off party.

Jackie asked about the Micro Pantry. Dorothy shared that she is using donated gift cards to get kid-friendly foods for summer.

Kim asked about resignations and if hiring issues have been a problem. Dorothy shared that the library was able to fill two open positions.

7. Executive Session-none

**Executive
Session**

Kim Lavin made a motion and Barb Rhodes seconded to adjourn the meeting.

Adjournment

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

Meeting adjourned at 7:31 p.m.

Mary Walter, Secretary

Dated: _____, 2022