

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library
Library Meeting Room, Zoom Video Conferencing

March 9, 2022

Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:00 p.m.

- A. Those present in person were James J. Richmond, President, Brad Duff-Hudkins, Treasurer, Mary Walter, Secretary Jackie Muscarella, Barb Rhodes, and Kim Duffy, Trustees. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting –None
- D. Approval of Agenda and request changes to Agenda

**Call to Order
Roll Call**

Barb Rhodes made a motion and Mary Walter seconded to approve the agenda.

Voice Vote:

Ayes: James J. Richmond, Brad Duff-Hudkins, Mary Walter, Jackie Muscarella, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

- E. Public comments- None

2. Consent Agenda

- A. Approval of February 9, 2022 Regular Board Meeting Minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Committee reports

Consent Agenda

Jackie Muscarella made a motion and Mary Walter seconded to approve the Consent Agenda.

Voice Vote:

Ayes: James J. Richmond, Brad Duff-Hudkins, Mary Walter, Jackie Muscarella, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

3. New Business

- A. Discussion and Consideration of Resolution #255, repealing the temporary changes to the Policy Manual; Facilities (Temporary Amendment to 4.1 Patron Behavior/Code of Conduct and 4.2 Unattended Children)

New Business

Brad Duff-Hudkins made a motion and Jackie Muscarella seconded to approve Resolution #255 to repeal the temporary changes to the Policy Manual; Facilities (Temporary Amendment to 4.1 Patron Behavior/Code of Conduct and 4.2 Unattended Children) that were originally approved in 2020 in response to the Covid-19 pandemic.

Voice Vote:

Ayes: James J. Richmond, Brad Duff-Hudkins, Mary Walter, Jackie Muscarella, Barb Rhodes and Kim Duffy

Nays: None
Motion carried

B. Discussion and Consideration of updates to Personnel Policy 5.8, Schedules.

Dorothy proposed changes to the Schedule policy including lunch breaks being required for 7 hour shifts, rather than 6.5 hour shifts and eliminating one rest break from the work day.

Voice Vote:

Ayes: James J. Richmond, Brad Duff-Hudkins, Mary Walter, Jackie Muscarella, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

4. Old Business-None

5. Correspondence-None

6. Open Forum

The Board discussed the Fleadh and the Friends of the Library book sale that happened on that day.

The Board and Dorothy discussed the Bid meeting for the toilet room renovation project.

7. Executive Session-None

8. Adjournment

Brad Duff-Hudkins made a motion, seconded by Mary Walter to adjourn the meeting.

Voice Vote:

Ayes: James J. Richmond, Brad Duff-Hudkins, Mary Walter, Jackie Muscarella, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

Meeting adjourned at 7:20 p.m.

Old Business

Correspondence

Open Forum

**Executive
Session**

Adjournment

Mary Walter, Secretary

Dated: _____, 2022