

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library
Library Meeting Room, Zoom Video Conferencing

April 13, 2022

Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:10 p.m.

- A. Those present in person were James J. Richmond, President, Brad Duff-Hudkins, Treasurer, Jackie Muscarella, Kim Lavin, Barb Rhodes, and Kim Duffy, Trustees. Also present was Dorothy Koll, Director. Mary Walter, Secretary was present over Zoom.
- B. Quorum determined
- C. Recognition of visitors at meeting –None
- D. Approval of Agenda and request changes to Agenda

**Call to Order
Roll Call**

Kim Lavin made a motion and Barb Rhodes seconded to approve the agenda.

Voice Vote:

Ayes: James J. Richmond, Brad Duff-Hudkins, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

- E. Public comments- None

Consent Agenda

2. Consent Agenda

- A. Approval of March 9, 2022 Regular Board Meeting Minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Committee reports

Brad Duff-Hudkins made a motion and Jackie Muscarella seconded to approve the Consent Agenda.

Voice Vote:

Ayes: James J. Richmond, Brad Duff-Hudkins, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

New Business

3. New Business

- A. Semiannual Review of Executive Session Minutes

The Board by consensus decided to leave the current Executive Session Minutes sealed. They will review them again in October 2022.

- B. Discussion and Consideration of Resolution #256 updating the Personnel Policy 5.8, Schedules

This resolution adopts the previously approved changes to the Schedule policy including lunch breaks being required for 7 hour shifts, rather than 6.5 hour shifts and eliminating one rest break from the work day.

Brad Duff-Hudkins made a motion and Kim Lavin seconded to approve Resolution 256.

Voice Vote:

Ayes: James J. Richmond, Brad Duff-Hudkins, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

C. Discussion and Consideration of Fine Amnesty Week for Summer Reading, June 4-11

Dorothy proposed a fine amnesty week the first week of Summer Reading.

Jackie Muscarella made a motion and Kim Duffy seconded to approve the fine amnesty week.

Voice Vote:

Ayes: James J. Richmond, Brad Duff-Hudkins, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

D. Discussion of FY23 Working Budget Draft

Dorothy presented the draft of next fiscal year's working budget.

E. Discussion and Consideration of 2022 Toilet Room Renovation Project

The Board decided to move forward with the Toilet Room Renovation Project with the lowest responsible bidder, Construction Solutions of Illinois. The bid did come in higher than anticipated, but ultimately the board did not want to lose the \$35,000 grant.

Brad Duff-Hudkins made a motion and Barb Rhodes seconded to accept the lowest responsible bid.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Abstain: Brad Duff-Hudkins

Nays: None

Motion carried

F. Discussion annual ATLAS Trustee Day on May 21, 2021

Dorothy let the board know that the annual ATLAS Trustee Day will be at Alsip Library on May 21.

4. Old Business-None

5. Correspondence-None

A. Teen Bridge Center wrote a note thanking Jen for presenting at their center

Old Business

Correspondence

B. The Village of Tinley Park wrote letting the Board know about annexed property

6. Open Forum

Dorothy reminded everyone to submit their Statement of Economic Interest to Cook County.

Jackie liked the new SWAN reports included in the Board Packets.

Kim Duffy said she enjoyed the Storm Watching program.

7. Executive Session-None

8. Adjournment

Jackie Muscarella made a motion, seconded by Barb Rhodes to adjourn the meeting.

Voice Vote:

Ayes: James J. Richmond, Brad Duff-Hudkins, Mary Walter, Jackie Muscarella, Barb Rhodes, Kim Lavin, and Kim Duffy

Nays: None

Motion carried

Meeting adjourned at 8:02 p.m.

Mary Walter, Secretary

Dated: _____, 2022

Open Forum

**Executive
Session**

Adjournment