

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library
Library Meeting Room, Zoom Video Conferencing
September 14, 2022
Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:11 p.m.

- A. Those present in person were James J. Richmond, President, Mary Walter, Secretary, Jackie Muscarella, Kim Lavin, Barb Rhodes, and Kim Duffy, Trustees. Brad Duff-Hudkins, Treasurer, was present over Zoom. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting –Peter Muscarella and Jim Orban, over Zoom
- D. Approval of Agenda and request changes to Agenda

**Call to Order
Roll Call**

Kim Duffy made a motion and Mary Walter seconded to approve the agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

E. Public comments

Kim Lavin asked about the FOIA request the library received in August. Dorothy informed the board that it was from SmartProcure.

Consent Agenda

2. Consent Agenda

- A. Approval of August 10, 2022 Regular Board Meeting Minutes
- B. Treasurer’s report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports
- F. Committee reports

Mary Walter made a motion and Jackie Muscarella seconded to approve the Consent Agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

3. New Business

- A. Enact Budget and Appropriation Ordinance No. 22-02

New Business

Kim Duffy made a motion and Mary Walter seconded to enact the Budget and Appropriation Ordinance No. 22-02.

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

B. Authorize Posting and Publication of Certified Copy of Budget and Appropriation Ordinance

Kim Duffy made a motion and Jackie Muscarella seconded to authorize posting and publication of the Certified Copy of the Budget and Appropriation Ordinance.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

C. Enact Certificate of Estimated Revenue

Mary Walter made a motion and Kim Lavin seconded to enact the Certificate of Estimated Revenue.

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

D. Discussion and Consideration Closing the Library for a Staff In-Service on Friday, December 2, 2022

Barb Rhodes made a motion and Mary Walter seconded to approve closing the library on December 2, 2022.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

Old Business

4. Old Business

A. Discussion of Electronic Vehicle Charging Station proposal from Carbon Solutions Group

Jim Orban from Carbon Solutions Group was at the meeting to answer the board's questions about the proposal. The board directed Dorothy to follow up with the library's attorney and insurance provider.

B. Update on FY2022 Illinois Public Library Annual Report

Dorothy submitted the annual report in August 2022.

C. Discussion on the Requirements for the FY23 Per Capita Grant

The board read through chapters one and two of *Serving Our Public 4.0 Standards for Illinois Public Libraries*.

5. Correspondence

Mary read a thank you note from the Bridge Teen Center.

6. Open Forum

Kim Duffy asked about the upcoming election in April 2023 and the posting of nominating petitions. Dorothy explained that the packets would be available beginning September 20, 2022.

Jim Richmond reminded the board that the annual Community Expo will be October 15.

7. Executive Session-none

Mary Walter made a motion and Jackie Muscarella seconded to adjourn the meeting.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes, Brad Duff-Hudkins and Kim Duffy

Nays: None

Motion carried

Meeting adjourned at 8:40 p.m.

Mary Walter, Secretary

Dated: _____, 2022

Correspondence

Open Forum

**Executive
Session**

Adjournment