

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library
Library Meeting Room, Zoom Video Conferencing

October 12, 2022

Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:04 p.m.

- A. Those present in person were James J. Richmond, President, Brad Duff-Hudkins, Treasurer, Jackie Muscarella, Kim Lavin, Barb Rhodes, and Kim Duffy, Trustees. Mary Walter, Secretary was present over Zoom. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting –None
- D. Approval of Agenda and request changes to Agenda

**Call to Order
Roll Call**

Brad Duff-Hudkins made a motion and Jackie Muscarella seconded to approve the agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

E. Public comments

Jackie Muscarella asked about the Fog Machine that was purchased for the Library of Things. She also asked what “NF GN” stood for on the SWAN reports. Dorothy explained that is stood for non-fiction graphic novel.

2. Consent Agenda

- A. Approval of September 14, 2022 Public Hearing Minutes
- B. Approval of September 14, 2022 Regular Board Meeting Minutes
- C. Treasurer’s report
- D. Approval of bills
- E. General Fund Income and Disbursement report
- F. Monthly staff reports
- G. Committee reports

Consent Agenda

Brad Duff-Hudkins made a motion and Barb Rhodes seconded to approve the Consent Agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

3. New Business

- A. Discussion of 2022 Levy Ordinance No. 22-04 and Determination of Levy Amount

New Business

Dorothy explained the 2022 Levy Ordinance and the levy amount to be voted on in November.

B. Enact Truth in Taxation Ordinance No. 22-03 Determining Estimate of Amounts Necessary to be Raised by Taxation

Brad Duff-Hudkins made a motion and Barb Rhodes seconded to enact Truth in Taxation Ordinance No. 22-03 determining estimate of amounts necessary to be raised by taxation.

Roll Call:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

C. Authorize Publication of Notice of Public Hearing to adopt Levy Ordinance

Kim Duffy made a motion and Barb Rhodes seconded to authorize the publication of the Notice of Public Hearing to adopt Levy Ordinance.

Roll Call Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

D. Semiannual Review of Executive Session Minutes

The Board by consensus decided to leave the current Executive Session Minutes sealed. They will review them again in April 2023.

E. Discussion and Consideration of Open Enrollment Benefits Package for 2022 and potential switch from LIMRiCC to Cook and Kocher.

Dorothy proposed moving insurance brokers form LIMRiCC consortium to Cook and Kocher Brokers. The library will offer 95% of a Blue Cross Blue Shield HMO or HDPPPO for full-time employees, 95% of Dental and Vision for full and benefitted part-time employees, and continue to offer 50% of dependent coverage.

Kim Lavin made a motion and Kim Duffy seconded to move insurance carriers and offer insurance coverage as presented.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Nays: None

Motion carried

F. Discussion of Annual Community Expo, October 15, 2022

Dorothy shared that the annual Community Expo will be October 15 from 9:00-1:00.

G. Discussion of 2023 Strategic Planning

Dorothy shared that she would like to have a public strategic planning meeting on Saturday, January 21.

4. Old Business

Old Business

A. Discussion of Electronic Vehicle Charging Station proposal from Carbon Solutions Group

Brad Duff-Hudkins made a motion and Jackie Muscarella seconded to approve the pending offer from Carbon Solutions Group.

Voice Vote:

Ayes: None

Nays: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes and Kim Duffy

Motion not carried

B. Discussion on the Requirements for the FY23 Per Capita Grant

The board read through chapters of *Serving Our Public 4.0 Standards for Illinois Public Libraries*.

5. Correspondence-None

6. Open Forum

Mary Walter asked about the Library of Things. Dorothy explained that is has been very successful, and that the library will be expanding. Mary suggested some durable medical equipment like walkers be added to the collection.

Dorothy shared that the Friends of the Library would be contributing toward purchasing employees zip-up sweatshirts.

Dorothy reminded the Board that the library would be holding a large party on Halloween.

Dorothy shared that Santa would be at the library on December 10. The Friends of the Library will be having a book sale on that day.

7. Executive Session-none

Kim Lavin made a motion and Barb Rhodes seconded to adjourn the meeting.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes, Brad Duff-Hudkins and Kim Duffy

Nays: None

Motion carried

Meeting adjourned at 8:07 p.m.

Correspondence

Open Forum

Executive Session

Adjournment

Mary Walter, Secretary

Dated: _____, 2022