

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library
Library Meeting Room, Zoom Video Conferencing

February 8, 2023

Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:01 p.m.

- A. Those present in person were James J. Richmond, President, Brad Duff-Hudkins, Treasurer, Mary Walter, Secretary, Jackie Muscarella, Kim Lavin, Barb Rhodes, and Kim Duffy, Trustees. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting –None
- D. Approval of Agenda and request changes to Agenda

**Call to Order
Roll Call**

Mary Walter made a motion and Jackie Muscarella seconded to approve the agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes, and Kim Duffy

Nays: None

Motion carried

- E. Public Comments-None

Consent Agenda

2. Consent Agenda

- A. Approval of January 11, 2023 Regular Board Meeting Minutes
- B. Treasurer's Report
- C. Approval of Bills
- D. General Fund Income and Disbursement Report
- E. Monthly Staff Reports
- F. Committee Reports

Mary Walter made a motion and Barb Rhodes seconded to approve the Consent Agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes, and Kim Duffy

Nays: None

Motion carried

New Business

3. New Business

- A. Discussion of creating a Decennial Committees on Local Government Efficiency before the June 2023 deadline

The Board discussed the creation of a Decennial Committee. Dorothy will seek volunteers through Facebook, the Library's e-Newsletter, and in-house signage.

B. Discussion of the 2023 Strategic Planning Survey

The Board discussed the sample 2023 Strategic Planning Survey that was included in the Board Packets. It was decided that question 6 would be condensed. The Board also suggested printing bookmarks with a QR code linking the survey for distribution at the annual Fleadh parade.

C. Discussion of the Replacement of the Air Handling Unit and Air Conditioner Unit

Dorothy explained that Midwest Mechanical, formerly Murphy Miller, suggested that the main Air Handling Unit and the west Air Conditioner Unit be replaced sooner than later. Dorothy suggested waiting until this years' service contract was completed and getting a second opinion. The Board agreed.

Old Business

4. Old Business

A. Discussion of Toilet Room Renovation Project

Dorothy shared that the project will be complete by the beginning of March.

B. Discussion Roof Replacement Project

Dorothy shared that the roof will be complete in the coming week, hopefully by Friday, February 10.

5. Correspondence-none

Correspondence

6. Open Forum

Open Forum

Dorothy shared that she will be attending the bi-annual Library Director's retreat from March 24-26 in Rockford, Illinois.

Dorothy shared that she is working on the FY24 working budget. She also mentioned that she would like to learn more about the possibly of going fine free.

Executive Session

7. Executive Session-none

Jackie Muscarella made a motion and Mary Walter seconded to adjourn the meeting.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes, and Kim Duffy

Nays: None

Motion carried

Adjournment

Meeting adjourned at 7:51 p.m.

Mary Walter, Secretary

Dated: _____
_____, 2023

