

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library
Library Meeting Room, Zoom Video Conferencing

March 8, 2023

Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:01 p.m.

- A. Those present in person were James J. Richmond, President, Brad Duff-Hudkins, Treasurer, Mary Walter, Secretary, Jackie Muscarella, and Kim Duffy, Trustees. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting –None
- D. Approval of Agenda and request changes to Agenda

**Call to Order
Roll Call**

Mary Walter made a motion and Brad Duff-Hudkins seconded to approve the agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, and Kim Duffy

Nays: None

Motion carried

- E. Public Comments-None

Consent Agenda

2. Consent Agenda

- A. Approval of February 08, 2023 Regular Board Meeting Minutes
- B. Treasurer's Report
- C. Approval of Bills
- D. General Fund Income and Disbursement Report
- E. Monthly Staff Reports
- F. Committee Reports

Mary Walter made a motion and Jackie Muscarella seconded to approve the Consent Agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, and Kim Duffy

Nays: None

Motion carried

3. New Business

New Business

- A. Discussion of a draft of the FY24 working budget

The Board discussed the draft of the FY24 working budget. The board agreed with the changes Dorothy suggested and will further discuss and consider the draft in the coming months.

- B. Discussion of the FY24 pay scale draft

The Board discussed the proposed FY24 pay scale. Dorothy presented this pay scale as a draft, explaining that she would be attending a benchmarking training on March 22, and may modify the presented scale before the board

votes on the FY24 working budget. This pay scale reflects the upcoming 2024 minimum wage increase and combine the clerk and assistant positions.

C. Discussion about proposed plan to go fine-free in FY24

Dorothy presented the idea to go fine-free on July 1, 2023. She explained that 70 of the 100 libraries in SWAN are already fine-free, including most of the libraries that border the district. It would represent an approximate \$6000 in lost revenue each year. The consensus of the board is to go fine free in July.

4. Old Business-None

5. Correspondence

Mary Walter read a correspondence from Michelle Alfano asking the board to consider increasing the hours that the computers are available, and also to consider Friday evening hours.

6. Open Forum

Dorothy shared that she will be attending the bi-annual Library Director's retreat from March 24-26 in Rockford, Illinois.

Dorothy shared that she is working on a partnership with the Oak Forest rotary to begin a summer meals for kids programs.

Dorothy also gave an update on the toilet room remodeling project. The project is mostly complete, with just a punch list of items waiting to be done.

7. Executive Session-none

Mary Walter made a motion and Brad Duff-Hudkins seconded to adjourn the meeting.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, and Kim Duffy

Nays: None

Motion carried

Meeting adjourned at 8:02 p.m.

Mary Walter, Secretary

Dated: _____
_____, 2023

Old Business

Correspondence

Open Forum

**Executive
Session**

Adjournment