

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library
Library Meeting Room, Zoom Video Conferencing

April 12, 2023

Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:02 p.m.

- A. Those present in person were James J. Richmond, President, Brad Duff-Hudkins, Treasurer, Mary Walter, Secretary, Jackie Muscarella, Kim Lavin, Barb Rhodes, and Kim Duffy, Trustees. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting –None
- D. Approval of Agenda and request changes to Agenda

**Call to Order
Roll Call**

Kim Duffy made a motion and Mary Walter seconded to approve the agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes, and Kim Duffy

Nays: None

Motion carried

E. Public Comment

Jim Richmond shared that long-time former Library Director, Denise Webber, passed away. The Board held a moment of silence in her memory.

Consent Agenda

Jim Richmond reminded the trustees to file their Statement of Economic Interest with the county.

Brad Duff-Hudkins asked about the library's new Crime Insurance Policy. Dorothy explained that the library's insurance carrier had suggested a Crime Policy in lieu of a Treasurer's Bond.

2. Consent Agenda

- A. Approval of March 08, 2023 Regular Board Meeting Minutes
- B. Treasurer's Report
- C. Approval of Bills
- D. General Fund Income and Disbursement Report
- E. Monthly Staff Reports
- F. Committee Reports

Mary Walter made a motion and Jackie Muscarella seconded to approve the Consent Agenda.

New Business

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes, and Kim Duffy

Nays: None

Motion carried

3. New Business

- A. Semiannual Review of Executive Session Minutes

The Board by consensus decided to leave the current Executive Session Minutes sealed. They will review them again in October 2023.

B. Discussion annual ATLAS Trustee Day on May 20, 2023

Dorothy shared that the annual ATLAS Trustee Day will be on May 20, 2023. She encouraged trustees to attend.

C. Discussion and consideration of updating Policy 3.1, Circulation

Dorothy presented some minor updates to the Circulation Policy. Kim Lavin asked about DVD renewals. Dorothy agreed that renewals should now be allowed since the library is going fine free. Dorothy said she would update that in the policy before it is approved in May.

Jackie Muscarella made a motion and Mary Walter seconded to approve the updates to Policy 3.1, Circulation.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes, and Kim Duffy

Nays: None

Motion carried

D. Discussion and consideration of Resolution #263, Going Fine Free

Dorothy presented a resolution for the Library to go fine free on July 1, 2023. The board approved this resolution.

Brad Duff-Hudkins made a motion and Kim Duffy seconded to adopt Resolution #263, Going Fine Free.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Kim Lavin, Barb Rhodes, and Kim Duffy

Nays: Jackie Muscarella

Motion carried

E. Discussion and consideration of the applicants of the Decennial Committee

The Board agreed to include the four volunteers who expressed interest in the Decennial Committee. They decided to have the first meeting on Wednesday, June 14, 2023 during the regularly scheduled board meeting. Dorothy agreed to notify the volunteers.

4. Old Business-None

5. Correspondence

Mary Walter read a correspondence from the AACA, African American Contractor's Association inviting the Board to their annual awards gala on April 19.

6. Open Forum

Dorothy shared that the Friends of the Library had donated to furnish the Teen Room. The room will be finished and open to the public by June 1.

Dorothy also shared that the Friend's book sale will be Saturday, June 24.

Old Business

Correspondence

Open Forum

Dorothy also gave an update on the toilet room remodeling project. The project is waiting for signage.

7. Executive Session-none

**Executive
Session**

Jackie Muscarella made a motion and Mary Walter seconded to adjourn the meeting.

Adjournment

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Brad Duff-Hudkins, Jackie Muscarella, Kim Lavin, Barb Rhodes, and Kim Duffy

Nays: None

Motion carried

Meeting adjourned at 7:48 p.m.

Mary Walter, Secretary

Dated: _____
_____, 2023

April 12, 2023