

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library
Library Meeting Room, Zoom Video Conferencing

August 9, 2023

Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:40 p.m.

- A. Those present in person were Jim Richmond, President, Mary Walter, Secretary, Brad Duff-Hudkins, Treasurer, Jackie Muscarella, Barb Rhodes, and Charles Howell, Trustees. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting –None
- D. Approval of Agenda and request changes to Agenda

**Call to Order
Roll Call**

Brad Duff-Hudkins made a motion and Mary Walter seconded to approve the agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Brad Duff-Hudkins, Barb Rhodes, and Charles Howell.

Nays: None

Motion carried

- E. Public Comments-None

2. Consent Agenda

- A. Approval of July 12, 2023 Regular Board Meeting Minutes
- B. Treasurer's Report
- C. Approval of Bills
- D. General Fund Income and Disbursement Report
- E. Monthly Staff Reports
- F. Committee Reports

Consent Agenda

Jackie Muscarella made a motion and Mary Walter seconded to approve the Consent Agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Brad Duff-Hudkins, Barb Rhodes, and Charles Howell.

Nays: None

Motion carried

3. New Business

- A. Discussion and Consideration of Resolution #271, updates to the Policy Manual, Section 4.1 Patron Behavior/Code of Conduct

New Business

Mary Walter made a motion and Barb Rhodes seconded to adopt Resolution #271, updating section 4.1 of the policy manual.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Brad Duff-Hudkins, Barb Rhodes, and Charles Howell.

Nays:

Motion carried

B. Discussion and Consideration Closing the Library for a Staff In-Service morning on Friday, October 6, 2023 and Friday, December 1, 2023.

Dorothy asked the board to close the Library from 9:00-1:30 on both Friday, October 6 and Friday, December 1 for staff training.

Brad Duff-Hudkins made the motion and Barb Rhodes seconded to close the Library on the morning of October 6 and December 1.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Brad Duff-Hudkins, Barb Rhodes, and Charles Howell.

Nays: None

Motion carried

C. Discussion of FY24 Illinois Per Capita Grant Requirements

The board read through chapter one of Serving Our Public 4.0 Standards for Illinois Public Libraries.

4. Old Business-None

Old Business

5. Correspondence

Correspondence

Mary Walter read a note from Lynn Nash and her family thanking the YS staff.

6. Open Forum

Open Forum

Charles Howell asked Dorothy if the Library had a Notary Policy. Dorothy explained that the board has adopted such a policy.

7. Executive Session- None

Executive Session

8. Adjournment

Adjournment

Mary Walter made a motion and Brad Duff Hudkins seconded to adjourn the meeting.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Jackie Muscarella, Barb Rhodes, Charles Howell, and Brad Duff-Hudkins

Nays: None

Motion carried

Meeting adjourned at 8:04 p.m.

Mary Walter, Secretary

Dated: _____
_____, 2023