

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library
Library Meeting Room, Zoom Video Conferencing

October 11, 2023

Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:30 p.m.

- A. Those present in person were Jim Richmond, President, Brad Duff-Hudkins, Treasurer, Mary Walter, Secretary, Jackie Muscarella, Kim Lavin, and Charles Howell, Trustees. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting –None
- D. Approval of Agenda and request changes to Agenda

**Call to Order
Roll Call**

Kim Lavin made a motion and Mary Walter seconded to approve the agenda.

Voice Vote:

Ayes: James J. Richmond, Kim Lavin, Jackie Muscarella, Brad Duff-Hudkins, Mary Walter, and Charles Howell.

Nays: None

Motion carried

- E. Public Comments-None

Consent Agenda

2. Consent Agenda

- A. Approval of September 13, 2023 Public Hearing Meeting Minutes
- B. Approval of September 13, 2023 Regular Board Meeting Minutes
- C. Treasurer's Report
- D. Approval of Bills
- E. General Fund Income and Disbursement Report
- F. Monthly Staff Reports
- G. Committee Reports

Brad Duff-Hudkins made a motion and Mary Walter seconded to approve the Consent Agenda.

Voice Vote:

Ayes: James J. Richmond, Kim Lavin, Jackie Muscarella, Brad Duff-Hudkins, Mary Walter, and Charles Howell.

Nays: None

Motion carried

New Business

3. New Business

- A. Discussion of 2023 Levy Ordinance No. 23-04 and Determination of Levy Amount

Dorothy presented the 2023 Levy Ordinance, 23-04.

- B. Enact Truth in Taxation Ordinance No. 23-03 Determining Estimate of Amounts Necessary to be Raised by Taxation

Brad Duff-Hudkins made the motion and Charles Howell seconded to enact the Truth in Taxation Ordinance number 23-03.

Roll Call Vote:

Ayes: James J. Richmond, Kim Lavin, Jackie Muscarella, Brad Duff-Hudkins, Mary Walter, and Charles Howell.

Nays: None

Motion carried

C. Authorize Publication of Notice of Public Hearing to adopt Levy Ordinance

Charles Howell made the motion and Mary Walter seconded to authorize the publication of Notice of Public Hearing to adopt Levy Ordinance.

Roll Call Vote:

Ayes: James J. Richmond, Kim Lavin, Jackie Muscarella, Brad Duff-Hudkins, Mary Walter, and Charles Howell.

Nays: None

Motion carried

D. Semiannual Review of Executive Session Minutes

The board reviewed the executive session minutes.

Brad Duff-Hudkins made a motion and Kim Lavin seconded to release 10 sets of executive session minutes from February 1991 to May 2021.

Voice Vote:

Ayes: James J. Richmond, Kim Lavin, Jackie Muscarella, Brad Duff-Hudkins, Mary Walter, and Charles Howell.

Nays: None

Motion carried

Kim Lavin made a motion and Mary Walter seconded to delete 3 digital recordings of the executive sessions in May 2021.

Voice Vote:

Ayes: James J. Richmond, Kim Lavin, Jackie Muscarella, Brad Duff-Hudkins, Mary Walter, and Charles Howell.

Nays: None

Motion carried

E. Discussion and Consideration of closing the Library on Saturday, December 23, 2023 and Saturday, December 30, 2023 in observation of Christmas Eve and New Year's Eve

Kim Lavin made a motion and Mary Walter seconded to close the library on Saturday, December 23 and Saturday, December 30.

Voice Vote:

Ayes: James J. Richmond, Kim Lavin, Jackie Muscarella, Brad Duff-Hudkins, Mary Walter, and Charles Howell.

Nays: None

Motion carried

F. Discussion of Annual Community Expo, October 14, 2023

Dorothy shared the details of the annual community expo at Arbor Park Middle School.

4. Old Business

A. Discussion of the Requirements for the FY24 Per Capita Grant

The board reviewed Chapters 5-7 of *Serving our Public 4.0*.

5. Correspondence

Mary Walter read two emails from Michelle Alfano. She also read a card from Lorenzo.

6. Open Forum

Dorothy Koll let the board know that she is waiting on guidance from the Illinois Department of Labor before adapting the library's time off policy to meet the requirements of the Paid Leave for All Workers Act.

7. Executive Session- None

8. Adjournment

Mary Walter made a motion and Jackie Muscarella seconded to adjourn the meeting.

Voice Vote:

Ayes: James J. Richmond, Kim Lavin, Jackie Muscarella, Mary Walter, Charles Howell, and Brad Duff-Hudkins

Nays: None

Motion carried

Meeting adjourned at 8:43 p.m.

Mary Walter, Acting Secretary

Dated: _____
_____, 2023

Old Business

Correspondence

Open Forum

**Executive
Session**

Adjournment