

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library  
Library Meeting Room, Zoom Video Conferencing

April 10, 2024

Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:01 p.m.

- A. Those present in person were Jim Richmond, President, Mary Walter, Secretary, Charles Howell, and Barb Rhodes, Trustees. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting –None
- D. Approval of Agenda and request changes to Agenda

**Call to Order  
Roll Call**

Charles Howell made a motion and Mary Walter seconded to approve the agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Charles Howell, Barb Rhodes

Nays: None

Motion carried

- E. Public Comments

2. Consent Agenda

- A. Approval of March 13, 2024 Regular Board Meeting Minutes
- B. Treasurer's Report
- C. Approval of Bills
- D. General Fund Income and Disbursement Report
- E. Monthly Staff Reports
- F. Committee Reports

**Consent Agenda**

Mary Walter made a motion and Barb Rhodes seconded to approve the Consent Agenda.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Charles Howell, Barb Rhodes

Nays: None

Motion carried

3. New Business

- A. Semiannual Review of Executive Session Minutes

**New Business**

The Board reviewed the executive session minutes and decided by consensus to leave the current Executive Session Minutes sealed. They will review them again in October 2024.

- B. Discussion annual ATLAS Trustee Day on May 18, 2024

Dorothy shared the annual day will be Saturday, May 18 and asked the board if they planned to attend to let her know by May 10.

C. Discussion of a draft of the FY25 working budget

The Board discussed the draft of the FY24 working budget. The board agreed with the changes Dorothy suggested and will further discuss and consider the draft in the following month.

D. Discussion of the FY25 pay scale draft

The Board discussed the proposed FY24 pay scale. This pay scale reflects the upcoming 2025 minimum wage increase and an increase in several positions after conducting a market benchmarking assessment.

4. Old Business-None

5. Correspondence

Mary Walter read a thank you letter from “Julia’s Legacy of Hope” thanking the library for donating laminating services.

Mary Walter also read a correspondence from the City of Oak Forest about their desire to extend the current tax increment financing district # 6, for an additional 12 years.

6. Open Forum

Charles Howell asked how the Adler Planetarium telescope program went. Dorothy shared that there were nearly 50 participants.

Dorothy shared that the library distributed over 1400 eclipse glasses and received over 230 phone calls asking about glasses on the morning of the eclipse.

Dorothy let the board know that the library will be hosting a Friday evening Family Prom on May 3.

Dorothy also let the Board know that they will be hosting a Taylor Swift program on April 27.

7. Executive Session- None

8. Adjournment

Barb Rhodes made a motion and Mary Walter seconded to adjourn the meeting.

Voice Vote:

Ayes: James J. Richmond, Mary Walter, Charles Howell, Barb Rhodes

Nays: None

Motion carried

Meeting adjourned at 8:03 p.m.

\_\_\_\_\_  
Mary Walter, Secretary

Dated: \_\_\_\_\_  
\_\_\_\_\_, 2024

**Old Business**

**Correspondence**

**Open Forum**

**Executive  
Session**

**Adjournment**