

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library  
Library Meeting Room, Zoom Video Conferencing  
December 11, 2024  
Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:00 p.m.

- A. Those present in person were James J. Richmond, President, Charles Howell, Mary Walter, Secretary, Jackie Muscarella and Kim Lavin, Trustees. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting – August Howell.
- D. Approval of agenda.

**Call to Order  
Roll Call**

Kim Lavin made a motion and Mary Walter seconded to approve the agenda.

Voice Vote:

Ayes: James J. Richmond, Jackie Muscarella, Mary Walter, Charles Howell, Kim Lavin

Nays: None

Motion carried

E. Public Comments – None

2. Consent Agenda

- A. Approval of November 13, 2024 Regular Board Meeting Minutes
- B. Treasurer’s Report
- C. Approval of Bills
- D. General Fund Income and Disbursement Report
- E. Monthly Staff Reports
- F. Committee Reports

**Consent Agenda**

Kim Lavin made a motion and Mary Walter seconded to approve the Consent Agenda.

Voice Vote:

Ayes: James J. Richmond, Jackie Muscarella, Mary Walter, Charles Howell, Kim Lavin

Nays: None

Motion carried

3. New Business

- A. Enact Ordinance #24-05 Abating Taxes on Library’s Bonds for Levy Year 2024

**New Business**

Mary Walter made a motion and Jackie Muscarella seconded to Enact Levy Ordinance No. 24-05 abating the taxes on the Library’s bonds.

Roll Call Vote:

Ayes: : James J. Richmond, Jackie Muscarella, Mary Walter, Charles Howell, Kim Lavin

Nays: None

Motion carried

B. Enact Ordinance #24-06 Setting the Regular Meeting Dates of the Board of Trustees for 2025

Kin Lavin noticed an error with the dates on the ordinance. Jackie Muscarella made a motion and Charles Howell to enact Ordinance 24-06 as amended with the correct dates to set the regular meeting dates for 2025

Roll Call Vote:

Ayes: James J. Richmond, Jackie Muscarella, Mary Walter, Charles Howell, Kim Lavin

Nays: None

Motion carried

4. Old Business-

Mary Walter asked about the discussion had at the November meeting regarding correspondence from Michelle Alfano. The board filled her in on the discussion.

5. Correspondence – None

6. Open Forum –

Jim Richmond let the board know that he had spoken with Election Official, Karen Miner, and only 3 packets had been submitted for the April 2025 election.

Dorothy thanked the staff for the wonderful job they did during her absence.

Dorothy described a conversation she had with the parents of two teenagers who were getting in trouble at the library.

7. Executive Session – None

8. Adjournment

Charles Howell made a motion and Jackie Muscarella seconded to adjourn the meeting.

Voice Vote:

Ayes: James J. Richmond, Jackie Muscarella, Mary Walter, Charles Howell, Kim Lavin

Nays: None

Motion carried

Meeting adjourned at 7:21 p.m.

\_\_\_\_\_  
Mary Walter, Secretary

Dated: \_\_\_\_\_  
\_\_\_\_\_, 2025

**Old Business**

**Correspondence**

**Open Forum**

**Executive Session**

**Adjournment**