

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library  
Library Meeting Room, Zoom Video Conferencing  
March 12, 2025  
Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:00 p.m.

- A. Those present in person were James J. Richmond, President, Brad Duff-Hudkins, Treasurer, Charles Howell, Mary Walter, Secretary, Jackie Muscarella and Kim Lavin, Trustees. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting – None
- D. Approval of agenda.

**Call to Order  
Roll Call**

Mary Walter made a motion and Charles Howell seconded to approve the agenda.

Voice Vote:

Ayes: James J. Richmond, Jackie Muscarella, Brad Duff-Hudkins, Mary Walter, Charles Howell, Kim Lavin,

Nays: None

Motion carried

Trustee Barb Rhodes arrived at 7:01.

- E. Public Comments-None

**Consent Agenda**

2. Consent Agenda

- A. Approval of February 12, 2025 Regular Board Meeting Minutes
- B. Treasurer's Report
- C. Approval of Bills
- D. General Fund Income and Disbursement Report
- E. Monthly Staff Reports
- F. Committee Reports

Kim Lavin made a motion and Brad Duff-Hudkins seconded to approve the Consent Agenda.

Voice Vote:

Ayes: James J. Richmond, Jackie Muscarella, Brad Duff-Hudkins, Mary Walter, Charles Howell, Kim Lavin, Barb Rhodes

Nays: None

Motion carried

**New Business**

3. New Business

- A. Discussion and Consideration of Resolution 286 updating the Policy Manual, Section 5.4, Employment Classifications

Mary Walter made a motion and Jackie Muscarella seconded to adopt Resolution 286.

Voice Vote:

Ayes: James J. Richmond, Jackie Muscarella, Brad Duff-Hudkins, Mary Walter, Charles Howell, Kim Lavin, Barb Rhodes

Nays: None

Motion carried

A. Discussion of a draft of the FY26 working budget

Dorothy presented a very early draft of the fiscal year 2026 working budget.

B. Discussion of the FY26 pay scale draft

Dorothy presented a very early draft of the fiscal year 2026 payscale.

4. Old Business-

**Old Business**

5. Correspondence –

Mary Walter read an email from Aisha Huisar about her traveling exhibit, *A Child's Vision*.

**Correspondence**

6. Open Forum –

Jim reminded the Board to complete their Statement of Economic Interest with Cook County.

**Open Forum**

Dorothy provided updates on the Elevator Modernization Project and the upcoming HVAC repair project.

Charles Howell let Dorothy know that he plans to attend the ATLAS Trustee Day.

**Executive Session**

7. Executive Session – None

8. Adjournment

**Adjournment**

Mary Walter made a motion and Brad Duff-Hudkins seconded to adjourn the meeting.

Voice Vote:

Ayes: James J. Richmond, Jackie Muscarella, Brad Duff-Hudkins, Mary Walter, Charles Howell, Kim Lavin, Barb Rhodes

Nays: None

Motion carried

Meeting adjourned at 7:34 p.m.

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Mary Walter, Secretary

Dated: \_\_\_\_\_  
\_\_\_\_\_, 2025