

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library  
Library Meeting Room, Zoom Video Conferencing  
October 8, 2025  
Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:00 p.m.

- A. Those present in person were Charles Howell, President, Jim Richmond, Secretary, Jackie Muscarella, Treasurer, Brad Duff-Hudkins, Mary Walter, Barb Rhodes, Kim Lavin, Trustees. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting – Dominic Ricobene
- D. Approval of agenda.

**Call to Order  
Roll Call**

Kim Lavin made a motion and Brad Duff-Hudkins seconded to approve the agenda.

Voice Vote:

Ayes: Charles Howell, Jim Richmond, Brad Duff-Hudkins, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes

Nays: None

Motion carried

- E. Public Comments-Dominice Ricobene, the new Adult Services Manager, introduced himself to the board. He then left the meeting.

**Consent Agenda**

2. Consent Agenda

- A. Approval of September 10, 2025 Public Hearing Minutes
- B. Approval of September 10, 2025 Regular Board Meeting Minutes
- C. Treasurer's Report
- D. Approval of Bills
- E. General Fund Income and Disbursement Report
- F. Monthly Staff Reports
- G. Committee Reports

Mary Walter made a motion and Barb Rhodes seconded to approve the Consent Agenda.

Voice Vote:

Ayes: Charles Howell, Jim Richmond, Brad Duff-Hudkins, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes

Nays: None

Motion carried

**New Business**

3. New Business

- A. Semiannual Review of Executive Session Minutes

The board chose by consensus to leave the four Executive Session minutes closed. The board will review this decision in April 2026.

B. Discussion of 2025 Levy Ordinance No. 25-04 and Determination of Levy Amount

Dorothy shared the draft of the 2025 Levy Ordinance that will be passed at the November meeting.

C. Discussion and Consideration of Resolution #288 appointing Mary Kay Storm as the authorized IMRF agent

The Board adopted Resolution #288, appointing Mary Kay Storm as the authorized IMRF agent.

Mary Walter made a motion and Jackie Muscarella seconded to adopt Resolution #288.

Roll Call Vote:

Ayes: Charles Howell, Jim Richmond, Brad Duff-Hudkins, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes

Nays: None

Abstain: None

Motion carried

D. Discussion of Annual Community Expo, October 18, 2025

Dorothy shared that the annual community expo will take place on October 18 at Arbor Park Middle School.

E. Discussion and Consideration of Library Employee Appreciation Day for 2025

The board approved the 2026 LEAD day for Library Staff.

Brad Duff-Hudkins made a motion to approve and revise the agenda item as the 2026 LEAD Day and Jim Richmond seconded.

Roll Call Vote:

Ayes: Charles Howell, Jim Richmond, Brad Duff-Hudkins, Mary Walter, Jackie Muscarella, Kim Lavin, Barb Rhodes

Nays: None

Abstain: None

Motion carried

**Old Business**

**Correspondence**

4. Old Business

A. Discussion of the FY26 Per Capita Grant Requirements.

The Board reviewed the following chapters of the standards: The Introduction of the Standards, How to Use the Library Standards, Definition of a Library, Illinois State Library and Library Systems, and Types of Public Libraries.

**Open Forum**

5. Correspondence – None

6. Open Forum –

Mary Walter asked about the updates for the HVAC project. Dorothy said that it was scheduled to start on October 24.

Dorothy shared the Baker and Taylor suddenly closed and that she was currently looking for a new book vendor.

Dorothy also informed the Board that she was anxiously waiting for this year's health insurance increases.

Dorothy also shared that Cook County Property Tax bills have not been sent out and as a result we have not gotten full payment from the County.

7. Executive Session – none

8. Adjournment

Mary Walter made a motion and Barb Rhodes seconded to adjourn the meeting.

Voice Vote:

Ayes: Charles Howell, Jim Richmond, Brad Duff-Hudkins, Jackie Muscarella, Barb Rhodes, Kim Lavin, Mary Walter

Nays: None

Motion carried

Meeting adjourned at 7:41 p.m.

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James J. Richmond, Secretary

Dated: \_\_\_\_\_  
\_\_\_\_\_, 2025

**Executive Session**

**Adjournment**