

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library
Library Meeting Room, Zoom Video Conferencing
January 14, 2026
Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:01 p.m.

- A. Those present in person were Charles Howell, President, Jim Richmond, Secretary, Jackie Muscarella, Treasurer, Kim Lavin, Brad Duff-Hudkins, Trustees. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting - None
- D. Approval of agenda.

Brad Duff-Hudkins made a motion and Kim Lavin seconded to approve the agenda.

Voice Vote:

Ayes: Charles Howell, Jim Richmond, Jackie Muscarella, Kim Lavin, Brad Duff-Hudkins

Nays: None

Motion carried

E. Public Comments-None

2. Consent Agenda

- A. Approval of December 10, 2025 Regular Board Meeting Minutes
- B. Treasurer's Report
- C. Approval of Bills
- D. General Fund Income and Disbursement Report
- E. Monthly Staff Reports
- F. Committee Reports

Jim Richmond made a motion and Brad Duff-Hudkins seconded to approve the Consent Agenda.

Voice Vote:

Ayes: Charles Howell, Jim Richmond, Jackie Muscarella, Kim Lavin, Brad Duff-Hudkins

Nays: None

Motion carried

3. New Business

- A. Discussion of new policy review schedule for 2026-2027

The Board agreed to the new policy review schedule for 2026-2027.

- B. Discussion and review of Administration Policies: Mission, By-Laws, Financial Procedures, & FOIA

The board reviewed the following Administration Policies: Mission, By-Laws, Financial Procedures, & FOIA.

**Call to Order
Roll Call**

Consent Agenda

New Business

C. Discussion and consideration of banning a minor patron until 7/27/2027, for violent behavior on library property

The board reviewed the details of the incident and agreed that the minor patron should be banned until 7/27/2027, their 18th birthday.

Jim Richmond made and made a motion and Jackie Muscarella seconded to ban a minor patron until 7/27/2027.

Voice Vote:

Ayes: Charles Howell, Jim Richmond, Jackie Muscarella, Kim Lavin, Brad Duff-Hudkins

Nays: None

Motion carried

D. Discussion of participating in Oak Forest' "Fleadh" - Saturday, March 7, 2026.

Dorothy shared that she has registered the library for the annual parade.

4. Old Business- None

5. Correspondence

Becky Conte wrote the board a thank you note for the holiday gifts and LEAD Day.

6. Open Forum –

Dorothy shared the success of the library’s holiday programs.

7. Executive Session – none

8. Adjournment

Brad Duff-Hudkins made a motion and Kim Lavin seconded to adjourn the meeting.

Voice Vote:

Ayes: Charles Howell, Jim Richmond, Jackie Muscarella, Kim Lavin, Brad Duff-Hudkins

Nays: None

Motion carried

Meeting adjourned at 7:27 p.m.

James J. Richmond, Secretary

Dated: _____,
_____, 2026

Old Business

Correspondence

Open Forum

Executive Session

Adjournment