

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library
Library Meeting Room, Zoom Video Conferencing
March 11, 2026
Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:00 p.m.

- A. Those present in person were Charles Howell, President, Jim Richmond, Secretary, Jackie Muscarella, Treasurer, Kim Lavin, Barb Rhodes, Brad Duff-Hudkins, Trustees. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting – None
- D. Approval of agenda.

**Call to Order
Roll Call**

Brad Duff-Hudkins made a motion and Barb Rhodes seconded to approve the agenda after amending the “Old Business” item to read #4.

Voice Vote:

Ayes: Charles Howell, Jim Richmond, Jackie Muscarella, Kim Lavin, Brad Duff-Hudkins, Barb Rhodes

Nays: None

Motion carried

E. Public Comments-None

Consent Agenda

2. Consent Agenda

- A. Approval of February 11, 2026 Regular Board Meeting Minutes
- B. Treasurer’s Report
- C. Approval of Bills
- D. General Fund Income and Disbursement Report
- E. Monthly Staff Reports
- F. Committee Reports

Brad Duff-Hudkins made a motion and Barb Rhodes seconded to approve the Consent Agenda.

Voice Vote:

Ayes: Charles Howell, Jim Richmond, Jackie Muscarella, Kim Lavin, Brad Duff-Hudkins, Barb Rhodes

Nays: None

Motion carried

New Business

Mary Walter arrived at 7:03.

3. New Business

- A. Approval of February 11, 2026 Executive Session Meeting Minutes

Brad Duff-Hudkins made a motion and Jackie Muscarella seconded to approve the February 11, 2026 Executive Session Minutes.

Voice Vote:

Ayes: Charles Howell, Jim Richmond, Jackie Muscarella, Kim Lavin, Brad Duff-Hudkins, Barb Rhodes, Mary Walter

Nays: None

Motion carried

B. Discussion and review of Administration Policies: Materials: Selection, Reconsideration, Gifts, and Requests

The board reviewed the following Administration Policies: Materials, Selection, Reconsideration, Gifts, and Requests.

C. Discussion of the FY27 pay scale draft

The board reviewed draft of the FY 2027 pay scale draft.

D. Discussion and consideration of updates to Circulation Policy 3.1.3, Checking out Materials

The Board agreed to update the circulation period for video games from one week to three weeks. The Board also agreed to update the circulation period for DVDs under three hours from one week to three weeks.

Jim Richmond made a motion and Brad Duff-Hudkins seconded to approve the updates to Circulation Policy 3.1.3.

Voice Vote:

Ayes: Charles Howell, Jim Richmond, Jackie Muscarella, Kim Lavin, Brad Duff-Hudkins, Barb Rhodes, Mary Walter

Nays: None

Motion carried

4. Old Business-None

Old Business

5. Correspondence-None

Correspondence

6. Open Forum-

Open Forum

Dorothy shared the success of the Fleadh. The board discussed possible after-parade activities next year. Dorothy shared the security grant from the Illinois State Library and her intention to ask for funds to install keyless entries across the library.

Dorothy also shared that she will have a draft of the working budget ready in April.

Executive Session

7. Executive Session – None

8. Adjournment

Adjournment

Brad Duff-Hudkins made a motion and Mary Walter seconded to adjourn the meeting.

Voice Vote:

Ayes: Charles Howell, Jim Richmond, Jackie Muscarella, Kim Lavin, Brad Duff-Hudkins, Barb Rhodes, Mary Walter

Nays: None

Motion carried

Meeting adjourned at 7:30 p.m.

James J. Richmond, Secretary

Dated: _____
_____, 2026