

Minutes of the Meeting of the Board of Trustees of the Acorn Public Library
Library Meeting Room, Zoom Video Conferencing
July 8, 2026
Prepared by Dorothy Koll, Library Director

1. The meeting was called to order at 7:01 p.m.

- A. Those present in person were Charles Howell, President, Jim Richmond, Secretary, Jackie Muscarella, Treasurer, Kim Lavin, Barb Rhodes, Mary Walter, Brad Duff-Hudkins, Trustees. Also present was Dorothy Koll, Director.
- B. Quorum determined
- C. Recognition of visitors at meeting –None
- D. Approval of agenda.

**Call to Order
Roll Call**

Brad Duff-Hudkins made a motion and Mary Walter seconded to approve the agenda.

Voice Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Kim Lavin, Charles Howell, Jackie Muscarella, Mary Walter, Barb Rhodes

Nays: None

Motion carried

E. Public Comments-None

2. Consent Agenda

- A. Approval of June 10, 2026 Regular Board Meeting Minutes
- B. Treasurer's Report
- C. Approval of Bills
- D. General Fund Income and Disbursement Report
- E. Monthly Staff Reports
- F. Committee Reports

Consent Agenda

Mary Walter made a motion and Jackie Muscarella seconded to approve the Consent Agenda.

Voice Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Kim Lavin, Charles Howell, Jackie Muscarella, Mary Walter, Barb Rhodes

Nays: None

Motion carried

New Business

3. New Business

- A. Discussion and review of Administration Policies: Patron Conduct, Unattended Children, Displays, and Meeting Rooms

The board reviewed the scheduled administrative policies.

- B. Authorize the Posting and Publication of Public Notice of the Tentative Budget and Appropriation Ordinance

Jim Richmond made a motion and Kim Lavin seconded to authorize the posting and publication of the tentative Budget and Appropriation notice.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Kim Lavin, Charles Howell, Jackie Muscarella, Mary Walter, Barb Rhodes

Nays: None

Motion carried

C. Authorize the Payment of Obligations Incurred in the Prior Fiscal Year

Jim Richmond made a motion and Mary Walter seconded to authorize the payment of obligation incurred in the prior fiscal year.

Voice Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Kim Lavin, Charles Howell, Jackie Muscarella, Mary Walter, Barb Rhodes

Nays: None

Motion carried

D. Appoint Two Trustees to Audit Secretary's Records

Charles appointed Kim Lavin and Mary Walter to audit the secretary's records.

E. Authorize the Library's Annual Audit

Jim Richmond made a motion and Jackie Muscarella seconded to authorize the Library's annual audit.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Kim Lavin, Charles Howell, Jackie Muscarella, Mary Walter, Barb Rhodes

Nays: None

Motion carried

F. Direct that the Annual Report Be Filed with the Illinois State Librarian

Charles directed Dorothy to complete and file the annual report with the Illinois State Librarian.

G. Enact Ordinance #26-01 for Additional .02% Tax Levy for the Building Fund

Jim Richmond made a motion and Mary Walter seconded to enact ordinance 26-01.

Roll Call Vote:

Ayes: Jim Richmond, Kim Lavin, Charles Howell, Jackie Muscarella, Mary Walter, Barb Rhodes

Nays: Brad Duff-Hudkins

Motion carried

H. Discussion and consideration of discontinuing the live streaming of regularly scheduled Board meetings via Zoom

Jim Richmond made a motion and Barb Rhodes seconded to discontinue the live streaming of regularly scheduled Board meetings via Zoom.

Roll Call Vote:

Ayes: Jim Richmond, Kim Lavin, Charles Howell, Jackie Muscarella, Mary Walter, Barb Rhodes, Brad-Duff Hudkins

Nays: None

Motion carried

Old Business

4. Old Business-None

Correspondence

5. Correspondence-None

Open Forum

6. Open Forum-

Dorothy shared the good news that the library had received a \$40,000 grant from the State Library for security improvements. She also shared that the library received the annual Per Capita Grant.

Executive Session

7. Executive Session- None

Adjournment

8. Adjournment

Brad Duff-Hudkins made a motion and Mary Walter seconded to adjourn the meeting.

Voice Vote:

Ayes: Jim Richmond, Kim Lavin, Charles Howell, Jackie Muscarella, Mary Walter, Barb Rhodes, Brad-Duff Hudkins

Nays: None

Motion carried

Meeting adjourned at 7:20 p.m.

James J. Richmond, Secretary

Dated: _____
_____, 2026