

Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
June 18, 2014

1. The meeting was called to order at 7:01 p.m.

- A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Kimberly Duffy, Vicki Lamm and Jackie Muscarella, Trustees. Also present were Eric Werthmann, Director and Nancy Agler, Secretary to the Board. Absent was Sheryl Halwax, Treasurer.
- B. Recognized visitor, Ann Harsy.

2. Consent Agenda

- A. Approval of May 14, 2014, Regular Board meeting minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Director's Report

Eric commented on FOIA requests from the Citizen Advocacy Center and the Open the Books organization. Karen Miner spent over 20 hours, and Eric spent another two hours, complying with these requests.

- F. Departmental Reports
- G. Reports on meetings attended by board and staff

Jim Richmond made a motion and Vicki Lamm seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Kimberly Duffy, Vicki Lamm and Jackie Muscarella

Nays: None

Absent: Sheri Halwax

Motion carried

3. New Business

- A. Consideration of Special Projects for FY15

A discussion was held on the following special projects:

- Adding 2-3 self-checkout units = \$20,000
- New electronic sign = \$30,000
- Installation of new brickwork sidewalk near north and south exits = \$15,000

Also discussed a fund-raising idea to allow patrons to print names on bricks to honor or memorialize persons.

Jim Richmond made a motion and Jackie Muscarella seconded to approve the three special projects.

Call to Order

Roll Call

Consent Agenda

New Business

FY15 Special Projects

Roll Call Vote:

Ayes: Jim Richmond, Kimberly Duffy, Vicki Lamm and Jackie Muscarella

Nays: Brad Duff-Hudkins

Absent: Sheri Halwax

Motion carried

B. Consideration of Working Budget for FY2015.

Jim Richmond made a motion and Kim Duffy seconded to approve the working budget for FY2015.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Kimberly Duffy, Vicki Lamm and Jackie Muscarella

Nays: None

Absent: Sheri Halwax

Motion carried

C. Consideration of Prevailing Wage Ordinance No. 14-01.

Jim Richmond made a motion and Kim Duffy seconded to adopt the Prevailing Wage Ordinance No. 14-01.

Roll Call Vote:

Ayes: Jim Richmond, Kimberly Duffy, Vicki Lamm and Jackie Muscarella

Nays: Brad Duff-Hudkins

Absent: Sheri Halwax

Motion carried

D. Resolution No. 198 for establishing a fee for non-resident cards.

Jim Richmond made a motion and Jackie Muscarella seconded to establish a fee for non-resident Library cards.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Kimberly Duffy, Vicki Lamm and Jackie Muscarella

Nays: None

Absent: Sheri Halwax

Motion carried

E. Consideration of Resolution No 199, authorizing joining of the Illinois Metropolitan Investment Fund.

Jim Richmond made a motion and Jackie Muscarella seconded to authorize joining the Illinois Metropolitan Investment Fund.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Kimberly Duffy, Vicki Lamm and Jackie Muscarella

Nays: None

Absent: Sheri Halwax

Motion carried

F. Discussion of a vacant Board of Trustees position

G. Consideration of Secretary to the Board's contract renewal

Kim Duffy made a motion and Jim Richmond seconded to renew the Secretary to the Board's contract at

FY2015 Working Budget

Wage Ordinance No. 14-01

Resolution No. 198

Ill. Metropolitan Investment Fund

Vacant BOT position

Secretary to the Board's contract renewal

same rate.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Kimberly Duffy, Vicki Lamm and Jackie Muscarella

Nays: None

Absent: Sheri Halwax

Motion carried

H. Yearly evaluation of Library Director

Jim Richmond made a motion and Vicki Lamm seconded to table 3H until after open forum. All directors voted Aye.

4. Old Business

Old Business

A. Report of Memorial Day ceremony.

Memorial Day

Brad Duff-Hudkins stated the City did a, "Bang up job!"

B. Discussion of display of photographs of the Library.

Photograph Display

The board and Eric discussed displaying historical photographs in a collage on a board in the Library as well as putting them on the Library's website.

5. Correspondence: None

Correspondence

6. Open Forum

Open Forum

Eric stated that the Library's new website will be ready in August.

Jim Richmond made a motion and Jackie Muscarella seconded to put 3H back on agenda. All directors voted Aye.

Jim Richmond made a motion and Jackie Muscarella seconded to go into Executive session under Rule No. 2 (c) (1).

Roll Call Vote:

Ayes: Brad duff-Hudkins, Jim Richmond, Kimberly Duffy, Vicki Lamm and Jackie Muscarella

Nays: None

Absent: Sheri Halwax

Motion carried

The board went into Executive Session at 8:08 p.m.

Executive Session

7. Executive Session

Jim Richmond made a motion and Kim Duffy seconded to approve the Director's salary increase as discussed in Executive Session.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Kimberly Duffy, Vicki Lamm and Jackie Muscarella

Nays: None

Absent: Sheri Halwax

Motion carried

The board came out of Executive Session at 10:18 p.m.

Jim Richmond made a motion and Kimberly Duffy seconded to go back into Executive Session under Exception No. 2(c)(3) to discuss the Trustee vacancy and the two applicants.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Kim Duffy, Vicki Lamm and Jackie Muscarella

Nays: None

Absent: Sheri Halwax

Motion carried

The board went into Executive Session at 10:20 p.m.

The board came out of Executive Session at 10:34 p.m.

Jim Richmond made a motion and seconded by Kimberly Duffy to reschedule July's regular Board meeting to Monday, July 14, 2014, at 7:30 p.m.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Kimberly Duffy, Vicki Lamm and Jackie Muscarella

Nays: None

Absent: Sheri Halwax

Motion carried

The board will contact both applicants for the Trustee vacancy to schedule interviews at 6:30 p.m. and 7:00 p.m. before the next board meeting on July 14. Jim Richmond will prepare the necessary Committee of the Whole agenda to post for the interviews.

8. Adjournment

Jim Richmond made a motion, seconded by Vicki Lamm to adjourn the meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, Jim Richmond, Kimberly Duffy, Vicki Lamm and Jackie Muscarella

Nays: None

Absent: Sheri Halwax

Motion carried.

Meeting adjourned at 10:44 p.m.

James J. Richmond, Secretary

Dated: _____, 2014

Adjournment