

Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
February 11, 2015

1. The meeting was called to order at 7:00 p.m.

- A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Vicki Lamm, Treasurer; Kimberly Duffy, Ann Harsy, Jackie Muscarella, and Mary Walter, Trustees. Also present were Eric Werthmann, Director and Nancy Agler, Secretary to the Board
- B. Quorum determined
- C. Visitors present: David Neuman
- D. Approval of agenda

Call to Order

Roll Call

Mary Walter made a motion and Jackie Muscarella seconded to approve agenda. All voted: Aye

- E. Public comments - None

2. Consent Agenda

- A. Approval of January 14, 2015, Regular Board meeting minutes
- B. Treasurer's report
- C. Approval of bills
- D. General Fund Income and Disbursement report
- E. Monthly staff reports

Consent Agenda

Trustee made comment on the superb Adult Services monthly report that Zach wrote.

- F. Reports on meetings attended by board and staff

Jim Richmond made a motion and Vicki Lamm seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Vicki Lamm, Kimberly Duffy, Ann Harsy, Jackie Muscarella and Mary Walter

Nays: None

Motion carried

3. New Business

- A. Consideration of changes to Policy Manual Section 3: Services regarding the lending of video games

New Business

Video Games

Vicki Lamm made a motion and Jackie Muscarella seconded to amend the Policy Manual Section 3 to include the lending of video games.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Vicki Lamm, Kimberly Duffy, Ann Harsy, Jackie Muscarella and Mary Walter

Nays: None

Motion carried

B. Consideration and approval of revised Disaster and Emergency Plan

Disaster & Emergency Plan

A discussion took place and it was decided to review at next meeting.

C. Discussion of type of special projects to pursue and amounts to be spent

Special Projects

Eric stated that presently there is more than \$700,000 available for this fiscal year.

Vicki Lamm made a motion and Mary Walter seconded to form a beautification committee. All voted: Aye

Brad Duff-Hudkins made a motion and Kim Duffy seconded to have Jackie Muscarella the beautification committee chair. All voted: Aye

4. Old Business

Old Business

A. Discussion of possible landscape design for Library property

Landscape Design

Nothing further to discuss at this time.

B. Discussion of the creation of a capital needs assessment plan for the Library

Capital Needs Plan

Will discuss further at next meeting.

C. Update on IMET Liquidating Trust

IMET Trust

Eric stated that IMET is starting to repay funds lost due to fraud.

Executive Session

5. Executive Session - None

6. Correspondence

Correspondence

Jim read a postcard received from Sheri Halwax telling the board of how much she is enjoying her retirement travels.

7. Open Forum

Open Forum

Jackie inquired about honoring Henry Van Westrop for his volunteer service as the Library photographer.

Jackie Muscarella made a motion and Kim Duffy seconded to have a plaque made to honor Van. All voted: Aye

8. Adjournment

Adjournment

Vicki Lamm made a motion, seconded by Mary Walter to adjourn the meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Vicki Lamm, Kimberly Duffy, Ann Harsy, Jackie Muscarella and Mary Walter

Nays: None

Motion carried.

Meeting adjourned at 8PM.

James J. Richmond, Secretary

Dated: _____, 2015